

# FIATA

*The global voice of freight logistics.*

## REFERENCE HANDBOOK

May 2014

International Federation of Freight  
Forwarders Association





# The FIATA Reference Handbook

May 2014

# Message

FIATA has decided to assemble this handbook which contains all essential information describing the organization's structure thus giving the reader a window into this world organization, representing the global freight forwarding and logistics industry. I hope the reader will find it useful.

The FIATA Secretariat will be pleased to provide further information.

I thank you all for your consideration.

**Francesco S. Parisi**

**President, FIATA**

# Contents

## FIATA:

- Organization
- Presidency
- Advisory Bodies and Institutes
- Extended Board
- Secretariat

## Initiatives:

- Vocational training
- FIATA Foundation
- The Young Freight Forwarder

## Trade facilitation:

- FIATA documents and forms
- Publications

## Policy issues:

- Position Papers
- Arbitration

## Association Members:

- Listed by country or territory

## Archives:

- Past Presidents
- Past Congresses

# FIATA:

- Organization
- Presidency
- Advisory Bodies and Institutes
- Extended Board
- Secretariat

# Organization

FIATA was founded in Vienna on May 31st 1926. Today it is headquartered in Zurich and is the world's largest non-governmental organization in the field of International Freight Logistics. It has over 110 Association Members in different countries or territories and represents around 50,000 International Logistics and Freight Forwarding organizations employing approximately 10 million people across 160 countries. FIATA Association Members are divided into four regions, Africa/Middle East, Americas, Asia/Pacific and Europe.

FIATA is an accredited body with the UN ECOSOC roster, frequently cooperating with the UN Commission on International Trade Law (UNCITRAL), the United Nations Conference on Trade and Development (UNCTAD) and United Nations Economic Commission for Europe, Asia Pacific (UNECE, UNESCAP) and other UN bodies, such as – inter alia – ICAO and the World Bank. FIATA also represents the International Logistics and Freight Forwarding Industry at governmental and non-government level in forums such as World Customs Organisation (WCO), World Trade Organization (WTO), International Air Transport Association (IATA), International Chamber of Commerce (ICC), International Road Transport Union (IRU), International Union of Railways (UIC) and many others. FIATA is a principal source of information and best practice for the International Freight Forwarding and Logistics sector. FIATA is also a reference source of information on international regulations governing the logistics industry, it coordinates its vast constituency at global level and promotes good business practices in line with the stipulations of its Statutes.

# Presidency

- **President**  
Francesco S. Parisi Italy
- **Immediate Past President**  
Stanley H.H. Lim Singapore
- **Secretary General**  
Heiner Rogge Germany
- **Treasurer**  
Jean-Claude Delen Belgium
- **Senior Vice Presidents**  
Babar Badat Pakistan  
Suwit Ratanachinda Thailand  
Huxiang Zhao P. R. China



# Advisory Bodies and Institutes

FIATA's technical structure comprises Institutes, Advisory Bodies and Working Groups, which deal with the technical and policy issues that affect the freight forwarding industry at international level.

The institutes are the policy making structure that prepare and publish the views, positions and standards of FIATA as endorsed by the Presidency and the General Meeting. Some of the institutes work through permanent Working Groups e.g. the MTI has three different ones, for Sea, Rail and Road Transport matters.

## Institutes:

- **AFI** Airfreight Institute
- **CAI** Customs Affairs Institute
- **MTI** Multimodal Transport Institute
  - WG Road
  - WG Rail
  - WG Sea

## Advisory Bodies:

- **ABIA** Advisory Body on International Affairs
- **ABIT** Advisory Body Information Technology
- **ABLM** Advisory Body Legal Matters
- **ABSS** Advisory Body Safety and Security
- **ABVT** Advisory Body Vocational Training

# Extended Board

- **Vice Presidents**

Krishnan Chelliah	Malaysia
Turgut Erkeskin	Turkey
Paul Golland	Australia
Robert Kingsford Kutin	Ghana
Ivan Liptuga	Ukraine
Stephen Parker	United Kingdom
David Phillips	United Arab Emirates
Jens Roemer	Belgium
Antonella Straulino	Italy
Keshav Tanna	India
Peter Yang	Chinese Taipei
Sergey Zhelannov	Russian Federation

- **Chairperson AFI**

Rodolfo J.C Sagel	Argentina
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- **Chairperson CAI**

Stephen J. Morris	Australia
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- **Chairperson MTI**

Robert Keen	United Kingdom
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- **Chairperson ABIA**

Babar Badar	Pakistan
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- **Chairperson ABIT**

Anne Sandretto	France
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- **Chairperson ABLM**

Richard D. Gluck	United States
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- **Chairperson ABSS**

David Fielder	Australia
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- **Chairperson ABVT**

Thomas Sim	Singapore
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- **Chairperson RAME**

Basil Pietersen	South Africa
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- **Chairperson RAMNS**

Rodolfo J.C. Sagel	Argentina
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- **Chairperson RAP**

Chris Kanter	Indonesia
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- **Chairperson REU**

Ivan Petrov	Bulgaria
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# Secretariat

Schaffhauserstrasse 104,  
CH-8152 Glattbrugg, Switzerland.

Tel. +41 (0) 43 211 65 00

Fax +41 (0) 43 211 65 65

e-mail: [info@fiata.com](mailto:info@fiata.com)

website: [www.fiata.com](http://www.fiata.com)

- **Director-General**  
Marco L. Sorgetti
- **Manager AFI, CAI and Region Asia Pacific**  
Daniel Bloch
- **Manager ABLM, ABSS, Region Africa/Middle East  
and congress coordinator**  
Peter Maegerle
- **Manager ABVT and Region Americas**  
Verena Schaer
- **Manager MTI and Region Europe**  
Rene Zimmermann
- **Manager ABIA, ABIT**  
Bassil Eid
- **FIATA Foundation and Administration**  
Barbara Wieser
- **FIATA Administration**  
Fauzia Nikzad
- **Internships**  
Matthew Huston

# Initiatives:

- Vocational Training
- Fiata Foundation
- Young Freight Forwarder
- ICAO – FIATA Dangerous Goods by Air

# Vocational Training

FIATA maintains vocational training reference standards (FIATA Minimum Standards and FIATA Diploma) that are used by more than 100 schools and training centres in the world. These educational institutions are referring to FIATA standards either because they are FIATA members which provide vocational training services directly or because these training bodies do so in the framework of their existing agreements with FIATA Association Members. FIATA provides guidance and support to association members to develop their own courses. Training materials and courses are normally developed by the association locally and personalised to suit the local or regional tuition requirements. These courses are centrally validated by FIATA and benchmarked against the above mentioned standards. Only those Associations who have successfully validated or re-validated their training programmes are entitled to deliver courses under the FIATA brand. The FIATA Diploma is recognized by the industry worldwide and is a very useful instrument for cross-border employment of staff, well appreciated by both employers and employees.

In recent times FIATA has also started developing content material, e.g. the Dangerous Goods by Air course developed and co-branded with ICAO. This is a natural evolution that is trying to address the issue of global harmonisation at international level, particularly interesting in the areas where global rules and conventions apply.

For additional information please contact the FIATA Association Member in your own country or within the FIATA Secretariat, the Manager Advisory Body Vocational Training (ABVT).

# FIATA Foundation

- Prior to the World Congress 2001 in Cancun and on the occasion of FIATA's 75<sup>th</sup> Anniversary, the Presidency of FIATA decided to mark this particular event with the creation of the FIATA Foundation to promote forwarding and logistics Vocational Training in developing countries.
- The main objective of the Foundation is to encourage the Association Members to set up their respective sustainable training programs. It particularly aims to assist member associations in less developed environments to support the building of professional skills of the industry through the preparation of a number of trainers who take an intensive Train the Trainer courses.
- The Foundation delegates a team of professional trainers to introduce and implement a qualified training structure. The courses provide knowledge of the profession, based on the „FIATA Minimum Standards (FMST)“ elements of pedagogy and practical advice on how to set up a teaching program.
- The Foundation has comprehensively drafted its own 'Statutes and Regulations which define the rules and procedures under which it operates. The Council of the Foundation monitors all the activities of the foundation.
- The FIATA Foundation is an independent body operating under direct supervision of the Swiss federal government.

# The Young Freight Forwarder

In 1999 FIATA together with its sponsors, International Transport Journal, IATA and the 'TT Club' launched an annual award for the young freight forwarder of the year.

The award demonstrates recognition by FIATA and its participating sponsors of the need to develop quality in the forwarding industry and to reward young talent with valuable training opportunities.

Every year a competition is held for this award and each Association Member is entitled to present one candidate. It is first judged on regional basis.

This competition is open to all young freight forwarders who have been working full-time in the forwarding industry for at least two years. Candidates must not be older than 30 years. The award comprises two weeks of practical and academic training, i.e. one week of academic training in London and one week of practical training based in one of the TT Club's regional centres (London, Hong Kong or New Jersey) plus one year's free subscription to the International Transport Journal (ITZ), Switzerland and International Freighting Weekly (UK).

# Trade Facilitation:

- FIATA Multimodal Bill of Lading
- FIATA Documents and Forms
- Publications
- Model Rules
- Model agreements
- UN CEFAC projects
- ISO and other Standardising Bodies
- UNCITRAL conventions and model rules



# FIATA Documents and Forms

The FIATA documents are one of the main instruments in cross border trade facilitation. FIATA has created several documents and forms to establish a uniform standard for freight forwarders worldwide. The documents are easily distinguishable as each has a distinctive colour and carries the FIATA logo which is visually easy to recognise. The documents prepared by FIATA and used at the time of printing of this book are:

- **FBL** (FIATA Multimodal Transport Bill of Lading, negotiable)
- **FIATA FCR** (Forwarders Certificate of Receipt)
- **FIATA FCT** (Forwarders Certificate of Transport)
- **FWR** (FIATA Warehouse Receipt)
- **FWB** (non-negotiable FIATA Multimodal Transport Waybill)
- **FIATA SDT** (Shippers' Declaration for the Transport of Dangerous Goods)
- **FIATA SIC** (Shippers' Intermodal Weight Certificate)
- **FFI** (FIATA Forwarding Instructions)

FIATA documents have an excellent reputation and are recognised as documents of tradition and trust serving the international trade community for decades. To maintain the worldwide reputation and acceptance of the FIATA documents by international trade, the issuance of these documents by freight forwarders has to be controlled by the Association Members affiliated to FIATA. Responsibility for the printing and distribution of FIATA documents is therefore given to the Association Members of FIATA in their respective country or territory.

# Publications

## The FIATA Review

### The FIATA e-Flash (only in electronic format)

- Documents and Forms of FIATA
- FIATA Glossarium-Transport and Forwarding Terms
- FIATA Code of Abbreviation
- FIATA Model Correspondents' Agreement
- FIATA EDIFOR Guidelines
- A FIATA Introductions to the Regulations for the Safe Handling and Transport of Dangerous Goods 2<sup>nd</sup> Edition
- Country by country information
- Members' directory
- The FIATA Business Integrity Statement

### Books

- FIATA Legal Handbook on Forwarding  
by Peter Jones
- The Law of Freight Forwarding  
by Prof. Emeritus Jan Ramberg
- The Law of Transport Operators in International Trade by  
Prof. Emeritus Jan Ramberg
- Transport Logistics – Past Present and Predictions  
by Issa Baluch
- Transport Logistics – The Wheel of Commerce  
by Issa Baluch.

# Policy Issues:

- Official description of freight forwarding services
- Position Papers
- Arbitration
- Annual Report

# Recent Position Papers

- **Multimodal Transport Institute (MTI)**

FIATA Position Paper – on the Mandatory verifications of Container Weights

FIATA Position Paper – CO2 and other Emissions in Freight Transport and Logistics

- **Custom Affairs Institute (CAI)**

FIATA Position Paper - WCO Unique Consignment References UCR 27 June 2012

FIATA Position Paper – Dual Filing approach on the Advance Security Declaration in accordance with the WCO Safe Framework of Standards – March 2012

FIATA Position Paper – Intellectual Property Rights – September 2012

FIATA Position Paper – transit Freedom in WTO Doha Trade Facilitation negotiations – submitted to the World Trade Organization – WTO – July 2012

- **Public Statements**

Combining the OWG's Focus Areas in a Holistic Manner with Trade Facilitation

FIATA Insight into SDGs in Preparation for the Secretary General's address to the Open Working Group

IATA-FIATA Joint Position on the need for States to ratify the Montreal Convention 1999 MC99 to promote trade facilitation

UN Commission on Sustainable Development Open Letter - Logistics connectivity on the main goals for sustainable development

# Arbitration

FIATA offers its individual members arbitration rules that they can freely adopt in order to resolve disputes between forwarders allowing for these to be settled at a very low cost without the aggravation of going to court. It is a simple arbitration code which will permit disputes to be settled as rapidly, simply and cheaply as possible.

The key elements of this arbitration code are that the arbitration tribunal will be made up of representatives from FIATA's Extended Board or Advisory Body Legal Matters, i.e. from people from the forwarding business; the arbitration tribunal will only take a decision if both parties have accepted the arbitration code in writing; the procedure will generally be conducted in writing and in English (no travel costs) and it will be relatively affordable (between US\$ 500 and 3000 for written procedure).

More information on this crucial issue can be obtained from the Secretariat.

## Association Members:

- Listed by country or territory

# Association members

## ARGENTINA

ASOCIACION ARGENTINA DE AGENTES DE CARGA  
INTERNACIONAL -AAACI-

Address Florida 141, 6 piso  
AR-CP C1005AAC BUENOS AIRES

Phone +54-11-43 43 21 42  
Fax +54-11-43 43 09 27  
E-Mail aaaci@aaaci.org.ar  
Internet www.aaaci.org.ar

President/Chairperson Mr Jorge A. Pereira  
Manager/Secretary-General Mr Jorge Mujica

## ARMENIA

ASSOCIATION OF ARMENIAN FREIGHT FORWARDERS  
-AAFF-

Address 12a/2 Vagharshyan str.  
AM-0012 YEREVAN

Phone +374-10-27 17 32  
Fax +374-10-27 17 42  
E-Mail aaff.diana@gmail.com  
Internet www.aaff.am

President/Chairperson Mr Sargis Martirosyan  
Manager/Secretary-General Mrs Diana Sargsyan

## AUSTRALIA

AUSTRALIAN FEDERATION OF INTERNATIONAL  
FORWARDERS -AFIF-

Address Suite 403, Westfield Office Tower  
Level 3, 152 Bunnerong Road  
AU-2036 EASTGARDENS, NSW

Phone +61-2-93 14 30 55  
Fax +61-2-93 14 31 16  
E-Mail afif@afif.asn.au  
Internet www.afif.asn.au

President/Chairperson Mr Paul Golland  
Manager/Secretary-General Mr Brian Lovell

**AUSTRALIA**

CUSTOMS BROKERS AND FORWARDERS COUNCIL OF  
AUSTRALIA, INC. -CBFCA -

Address P.O. Box 303  
AU-4007 HAMILTON, QUEENSLAND

Phone +61-7-32 56 12 44  
Fax +61-7-32 62 44 00  
E-Mail info@cbfca.com.au  
Internet www.cbfca.com.au

President/Chairperson Mr Robert Wallace  
Manager/Secretary-General Mr Stephen J. Morris

**AUSTRIA**

ZENTRALVERBAND SPEDITION & LOGISTIK  
-ZV-

Address Mariahilfer Guertel 39/1/1/8  
Postfach 207  
AT-1150 VIENNA

Phone +43-1-512 35 38  
Fax +43-1-513 14 15  
E-Mail zv@spediteure-logistik.at

President/Chairperson Mr Wolfram Senger-Weiss  
Manager/Secretary-General Mr Mag. Oliver Wagner

**BANGLADESH**

BANGLADESH FREIGHT FORWARDERS ASSOCIATION  
-BAFFA-

Address Hasna Tower (3rd Floor)  
1110/B, Agrabad C/A  
BD- CHITTAGONG

Phone +880-31-252 34 53  
Fax +880-31-252 35 05  
E-Mail baffa-ctg@colbd.com  
Internet www.baffa-bd.org

President/Chairperson Mr Mahbubul Anam



**BELARUS**

BELARUSSIAN ASSOCIATION OF INTERNATIONAL  
FORWARDERS -BAIF-

Address Chernyshevskogo str. 10 A, of. 401  
P.O. Box 228  
BY-220012 MINSK

Phone +375-17-280 99 39  
Fax +375-17-280 29 83  
E-Mail baif@solo.by  
Internet www.baifby.com

President/Chairperson Mr Nikolai Gorbel  
Manager/Secretary-General Mrs Elena Ilyina

**BELGIUM**

CONFEDERATION DES EXPEDITEURS DE BELGIQUE  
-CEB-

Address Brouwersvliet 33 / Bus 1  
BE-2000 ANTWERP

Phone +32-3-233 67 86  
Fax +32-3-231 82 02  
E-Mail ceb@vea-ceb.be  
Internet www.conexbe.be

Manager/Secretary-General Mr Olivier Schoenmaeckers

**BOSNIA AND HERZEGOVINA**

FOREIGN TRADE CHAMBER OF BOSNIA AND HERZE-  
GOVINA INTERNATIONAL FREIGHT FORWARDERS AS-  
SOCIATION

Address Branislava Djurdjeva 10  
BA-71000 SARAJEVO

Phone +387-33-66 36 35  
Fax +387-33-66 36 35  
E-Mail sped@komorabih.ba  
Internet www.komorabih.ba

President/Chairperson Mr Enver Kahrman  
Manager/Secretary-General Mrs Kristina Curak

## **BRUNEI DARUSSALAM**

BRUNEI FREIGHT FORWARDERS ASSOCIATION  
-BRUFA-

Address Unit 2, 1st Floor, Block A, Kompleks Shakirin,  
Kampong Kiulap  
BN-1518 BANDAR SERI BEGAWAN

Phone +673-2-22 75 57  
Fax +673-2-23 22 66  
E-Mail secretarygeneral@brufa.com  
Internet www.brufa.com

President/Chairperson Mr Haji Mohamad  
Deli Bin Bakar  
Manager/Secretary-General Mr Thomas Koh

## **BULGARIA**

THE BULGARIAN ASSOCIATION FOR FREIGHT  
FORWARDING, TRANSPORT AND LOGISTICS -NSBS-

Address 43, Shipchenski Prohod Blvd. Entr. B office B4  
BG-1111 SOFIA

Phone +359-2-971 48 22  
Fax +359-2-971 01 18  
E-Mail office@nsbs.bg  
Internet www.nsbs.bg

President/Chairperson Mr Boril Ivanov  
Manager/Secretary-General Mrs Polixena Krastanova

## **BURUNDI**

ASSOCIATION BURUNDAISE DES AGENCES EN  
DOUANE ET TRANSITAIRES - ABADT -

Address Avenue du 18 Septembre, 1st Floor  
Immeuble New Space  
P.O. Box 7536  
BI- BUJUMBURA

Phone +257-22-25 83 40  
E-Mail abadtbdi@ymail.com

President/Chairperson Mr Mathieu Bizimana  
Manager/Secretary-General Mrs Claudine Gatasi

**CAMBODIA****CAMBODIAN FREIGHT FORWARDERS ASSOCIATION  
-CAMFFA-**

Address #147, Street 51, Sangkat Beoung Rang  
Khang Daun Penh  
KH- PHNOM PENH

Phone +855-23-22 17 10  
Fax +855-23-22 17 12  
E-Mail secretary\_general@camffa.org.kh  
Internet www.camffa.org.kh

President/Chairperson Mr Sin Chanthy  
Manager/Secretary-General Mr Lam Hay

**CAMEROON****SYNDICAT NATIONAL DES AUXILIAIRES DE  
TRANSPORTS ET DE TRANSIT – SYNAUTRATRA**

Address Rue Boulevard de Republique  
P.O. Box 3249  
CM- DOUALA

Phone +237-33 43 42 25  
Fax +237-33 43 94 70  
E-Mail synautratra@yahoo.fr  
Internet www.synautratra.org

President/Chairperson Mr Richard Mfeungwang  
Manager/Secretary-General Mr Guy Siaga Leungue

**CANADA****CANADIAN INTERNATIONAL FREIGHT FORWARDERS  
ASSOCIATION, INC. -CIFFA-**

Address 170 Attwell Dr., Suite #480  
CA-M9W 5Z5 TORONTO, ONTARIO

Phone +1-416-234 51 00  
Fax +1-416-234 51 52  
E-Mail admin@ciffa.com  
Internet www.ciffa.com

President/Chairperson Mr Jeff Cullen  
Manager/Secretary-General Ms Ruth Snowden

**CHILE**

ASOCIACION LOGISTICA DE CHILE A.G. - ALOG CHILE

Address Puerto Madero No 9710, Office 18/19 A,  
Pudahuel  
CL- SANTIAGO

Phone +56-2-544 85 91  
Fax +56-2-544 85 93  
E-Mail alog@alog.cl  
Internet www.alog.cl

President/Chairperson Mr Neil Taylor  
Manager/Secretary-General Mrs Cynthia Perisic Ivandic

**CHINA**CHINA INTERNATIONAL FREIGHT FORWARDERS  
ASSOCIATION -CIFA-

Address 10th Floor, Minmetals Plaza, 15th bldg.,  
4th block, Anhuili, Chaoyang Dist.  
CN-100101 BEIJING

Phone +86-10-58 60 37 71  
Fax +86-10-64 91 64 01  
E-Mail wangsf@cifa.org.cn  
Internet www.cifa.org.cn

President/Chairperson Mr Huxiang Zhao  
Manager/Secretary-General Mr Xuede Liu

**CHINESE TAIPEI**INTERNATIONAL OCEAN FREIGHT FORWARDERS &  
LOGISTICS ASSOCIATION, TAIWAN -IOFFLAT-

Address 7F, No. 90, Sec. 2, Chien Kuo North Road  
TW-104 TAIPEI

Phone +886-2-25 07 03 66  
Fax +886-2-25 03 84 40  
E-Mail iofflat@iofflat.com.tw  
Internet www.iofflat.com.tw

President/Chairperson Mr Michael Tai

**CHINESE TAIPEI**

TAIPEI AIRFREIGHT FORWARDERS & LOGISTICS ASSOCIATION OF TAIWAN -TAFLA-

Address Room 803, 8F-3, No. 343, Nan King East Rd.,  
Sec. 5  
TW-TAIPEI 105

Phone +886-2-27 60 19 70  
Fax +886-2-27 64 02 95  
E-Mail rexyang5612@yahoo.com  
Internet www.tafa-r.org.tw

President/Chairperson Mr Peter Yang Shu-Ping  
Manager/Secretary-General Mr Rex Yang

**CHINESE TAIPEI**

TAIPEI CUSTOMS BROKER'S ASSOCIATION -TCBA-

Address 8F-3, No. 343, Nan King East Rd., Sec. 5  
TW-TAIPEI 105

Phone +886-2-27 60 19 70  
Fax +886-2-27 64 02 95  
E-Mail rexyang5612@yahoo.com  
Internet www.tcba-roc.org

President/Chairperson Mr Wei, Ching Lei  
Manager/Secretary-General Mr Rex Yang

**CHINESE TAIPEI**

TAIWAN INTERNATIONAL LOGISTICS & SUPPLY CHAIN ASSOCIATION -TILSCA-

Address 5F-8 No. 33, Section 2, Chien-Kou North Road  
TW-10479 TAIPEI

Phone +886-2-25 00 05 11  
Fax +886-2-25 15 63 72  
E-Mail tilatwn@ms75.hinet.net  
Internet www.tilagls.org.tw

President/Chairperson Mr Richard Yeh  
Manager/Secretary-General Mr Christophe Cheyroux

**COLOMBIA**

FEDERACION COLOMBIANA DE AGENTES LOGISTICOS  
EN COMERCIO INTERNACIONAL -FITAC-

Address Carrera 103 No. 25F-50 Oficina 106  
CO- BOGOTA

Phone +57-1-413 50 82

Fax +57-1-413 91 28

E-Mail [info@fitac.net](mailto:info@fitac.net)

Internet [www.fitac.net](http://www.fitac.net)

President/Chairperson Mr Miguel Espinosa

**COSTA RICA**

ASOCIACION COSTARRICENSE DE AGENCIAS DE  
CARGA Y LOGISTICA INTERNACIONAL -ACACIA-

Address Del Cenada 100 Norte 150 Oeste  
Barreal, Heredia  
CR- SAN JOSE

Phone +506-24 30 56 90

Fax +506-24 30 54 22

E-Mail [amunoz@acacia.co.cr](mailto:amunoz@acacia.co.cr)

Internet [www.acacia.co.cr](http://www.acacia.co.cr)

President/Chairperson Mr Alejo Aguilar Barzuna

Manager/Secretary-General Mr Rolando Quesada

**CROATIA**

CROATIAN CHAMBER OF ECONOMY INTERNATIONAL  
FREIGHT FORWARDERS ASSOCIATION OF CROATIA

Address Rooseveltov trg 2  
HR-10000 ZAGREB

Phone +385-1-456 15 55

Fax +385-1-456 15 40

E-Mail [promet@hgk.hr](mailto:promet@hgk.hr)

Internet [www.hgk.hr](http://www.hgk.hr)

President/Chairperson Mrs Bosiljka Horvat

Manager/Secretary-General Mrs Ljubica Herceg

## **CYPRUS**

### **CYPRUS CLEARING AND FORWARDING AGENTS ASSOCIATION -CCFAA-**

Address 339, Saint Andrew, Andrea Chambers Bldg.  
Office No. 201  
P.O. Box 53124  
CY-3300 LIMASSOL

Phone +357-25-37 01 65  
Fax +357-25-37 02 91  
E-Mail chamber@ccci.org.cy  
Internet www.ccci.org.cy

President/Chairperson Mr Thomas Savvides  
Manager/Secretary-General Mr Iacovos Hadjivarnavas

## **CZECH REPUBLIC**

### **ASSOCIATION OF FORWARDING AND LOGISTICS OF THE CZECH REPUBLIC -SSL-**

Address Hansa Trade Center, Ul. 1. pluku 8-10  
CZ-18630 PRAGUE

Phone +420-2-24 89 13 03  
Fax +420-2-24 89 13 03  
E-Mail ssl@sslczech.cz  
Internet www.sslczech.cz

President/Chairperson Mr Martin Drabek  
Manager/Secretary-General Mr Jan Ekl

## **DENMARK**

### **THE DANISH FREIGHT FORWARDERS ASSOCIATION -DSF-**

Address Borsen  
DK-1217 COPENHAGEN

Phone +45-33 74 65 65  
Fax +45-33 74 67 90  
E-Mail info@dasp.dk  
Internet www.dasp.dk

President/Chairperson Mr Joern Johansen  
Manager/Secretary-General Mr Martin Aabak

## **DOMINICAN REPUBLIC**

ASOCIACION DOMINICANA DE AGENTES DE CARGA  
AEREA Y MARITIMA - ADACAM -

Address Tiradentes esq. Fantino Falco,  
Plaza Naco, 2do. Nivel, Local 56  
DO- SANTO DOMINGO

Phone +1-809-686 93 88  
Fax +1-809-686 07 30  
E-Mail [info@adacam.org.do](mailto:info@adacam.org.do)  
Internet [www.adacam.org.do](http://www.adacam.org.do)

President/Chairperson Mr Tony Vasquez Carbuccia  
Manager/Secretary-General Mr Orlando Yanez Santana

## **ECUADOR**

ASOCIACION ECUATORIANA DE AGENCIAS DE CARGA  
Y LOGISTICA INTERNACIONAL -ASEACI-

Address Pasaje Amazonas N51-31 y Rio Arajuno  
(Oficinas Ecuador Cargo System), frente al Arribo  
Internacional del Aeropuerto Mariscal Sucre  
EC- QUITO

Phone +593-2-330 13 51  
Fax +593-2-330 13 51  
E-Mail [dejecutivo@aseaci.com.ec](mailto:dejecutivo@aseaci.com.ec)  
Internet [www.aseaci.com.ec](http://www.aseaci.com.ec)

President/Chairperson Mr Xavier Aguirre Molina

## **EGYPT**

EGYPTIAN INTERNATIONAL FREIGHT FORWARDING  
ASSOCIATION -EIFFA-

Address Behind 30 Patris Lomomba Str.- Al-Obour Tower  
3rd floor – office No. 33 – Shalalat  
EG- ALEXANDRIA

Phone +20-3-497 19 20  
Fax +20-3-497 19 22  
E-Mail [info@eiffa.com](mailto:info@eiffa.com)  
Internet [www.eiffa.org](http://www.eiffa.org)

President/Chairperson Mr Medhat Hatim El Kady  
Manager/Secretary-General Mr Khaled Sabry Abd El Aziz



## **EL SALVADOR**

ASOCIACION SALVADORENA DE AGENCIAS DE CARGA  
Y SERVICIOS CONEXOS DE EXPORTACION

Address Kilometro 9 1/2 Carretera a Comalapa Centro  
Comercial Santorini Local A-1  
SV- SAN MARCOS

Phone +503-2-220 05 94  
Fax +503-2-220 05 94  
E-Mail [directora.de@asac.com.sv](mailto:directora.de@asac.com.sv)  
Internet [www.asac.com.sv](http://www.asac.com.sv)

President/Chairperson Mr Lic. Salvador Guillermo  
Monico Fortiz  
Manager/Secretary-General Mrs Olaga Isabel  
Pocasangre de Portillo

## **ESTONIA**

ESTONIAN LOGISTICS & FREIGHT FORWARDING  
ASSOCIATION - ELFA -

Address Peterburi Road 46 - 502  
EE-11415 TALLINN

Phone +372-613 97 45  
Fax +372-613 97 46  
E-Mail [elea@elea.ee](mailto:elea@elea.ee)  
Internet [www.elea.ee](http://www.elea.ee)

President/Chairperson Mr Karli Lambot  
Manager/Secretary-General Mrs Katre Kasepold

## **ETHIOPIA**

ETHIOPIAN FREIGHT FORWARDERS AND SHIPPING  
AGENTS ASSOCIATION - EFFSAA -

Address Bole Kifle Ketema Kebele 03 H. No. 2304  
P.O. Box 576 Code 1250  
ET- ADDIS ABABA

Phone +251-618-40 19  
Fax +251-618-71 49  
E-Mail [effsaa@ethionet.et](mailto:effsaa@ethionet.et)

President/Chairperson Mr Ato Mulugeta Assefa  
Manager/Secretary-General Cdr. Tilahun Mulugeta

## **FINLAND**

FINNISH FREIGHT FORWARDERS' ASSOCIATION –  
SUOMEN HUOLINTALIIKKEIDEN LIITTO RY

Address Etelaeranta 10 (6th floor)  
P.O.B. 62  
FI-00130 HELSINKI

Phone +358-20-595 50 65  
Fax +358-20-595 50 01  
E-Mail office@huolintaliitto.fi  
Internet www.huolintaliitto.fi

President/Chairperson Mr Goran Aberg  
Manager/Secretary-General Mr Petri Laitinen

## **FRANCE**

UNION DES ENTREPRISES DE TRANSPORT ET LOGIS-  
TIQUE DE FRANCE -TLF-

Address Immeuble DIAPASON  
218 Avenue Jean Jaures  
FR-75934 PARIS CEDEX 19

Phone +33-1-53 68 40 40  
Fax +33-1-53 68 40 99  
E-Mail asandretto@e-tlf.com  
Internet www.e-tlf.com

Vice President/Chairperson Mr Patrick Legal  
President/Chairperson Mr Yves Fargues

## **GEORGIA**

NATIONAL ASSOCIATION OF FREIGHT FORWARDERS  
OF GEORGIA -AFG-

Address 12a, Alexander Kazbegi Ave.  
GE-0160 TBILISI

Phone +995-32-294 08 27  
Fax +995-32-294 08 27  
E-Mail navte@access.sanet.ge  
Internet www.afg-navte.ge

President/Chairperson Mr Vakhtang Inaishvili  
Manager/Secretary-General Mr Zurab Shengelia

**GERMANY**

DEUTSCHER SPEDITIONS- UND LOGISTIKVERBAND  
E.V. -DSLVL-

Address Weberstrasse 77  
P.O. Box 1360  
DE-53003 BONN

Phone +49-228-9 14 40-0  
Fax +49-228-9 14 40 99  
E-Mail info@dslv.spediteure.de  
Internet www.spediteure.de

President/Chairperson Mr Mathias Krage  
Manager/Secretary-General Mr Frank Huster

**GHANA**

GHANA INSTITUTE OF FREIGHT FORWARDERS -GIFF-

Address P.O. Box CO-1960  
GH- TEMA

Phone +233-22-20 58 10  
Fax +233-22-21 69 30  
E-Mail giff@ghanafreightforwarders.org  
Internet www.ghanafreightforwarders.org

President/Chairperson Joseph Agbaga  
Manager/Secretary-General Capt. William Amanhyia

**GREECE**

ASSOCIATION OF INTERNATIONAL FREIGHT  
FORWARDERS & LOGISTICS ENTERPRISES OF  
GREECE -IFFAG&L-

Address 137, Syngrou Avenue  
GR-17121 ATHENS

Phone +30-210-931 79 41  
Fax +30-210-931 79 40  
E-Mail contact@synddel.gr  
Internet www.synddel.gr

President/Chairperson Mr Vasileios Barmpagiannis  
Manager/Secretary-General Mrs Elena Kapetanaki

## **GUATEMALA**

ASOCIACION GUATEMALTECA DE AGENCIAS DE CARGA -AGAC-

Address 19 Calle 13-53 Zona 10  
GT-01010 GUATEMALA

Phone +502-23 10 74 78

Fax +502-23 37 42 09

E-Mail [gerenciageneral@gruporedisa.com](mailto:gerenciageneral@gruporedisa.com)

Manager/Secretary-General Mr Arturo Rodolfo Galindo

## **HONDURAS**

ASOCIACION HONDURENA DE AGENCIAS DE CARGA Y LOGISTICA INTERNACIONAL -AHACI-

Address Barrio los Andes, 9 ave. 11 cll,  
frente a Mediscan, Local No.8  
HN- SAN PEDRO SULA

Phone +504-25 10 29 65

Fax +504-25 10 05 86

E-Mail [oficinasap@ahaci.com](mailto:oficinasap@ahaci.com)

Internet [www.ahaci.org](http://www.ahaci.org)

President/Chairperson Mr Rogelio Paz

Manager/Secretary-General Ms Julissa Hernandez

## **HONG KONG SAR**

HONGKONG ASSOCIATION OF FREIGHT FORWARDING AND LOGISTICS LTD. -HAFFA-

Address 8/F., China Hong Kong Centre  
122 - 126 Canton Road  
Tsim Sha Tsui  
HK- KOWLOON

Phone +852-27 96 31 21

Fax +852-27 96 37 19

E-Mail [alice@haffa.com.hk](mailto:alice@haffa.com.hk)

Internet [www.haffa.com.hk](http://www.haffa.com.hk)

President/Chairperson

Ir Dr Hon Yan Paul Tsui

Manager/Secretary-General

Ms Alice Lui

## **HUNGARY**

ASSOCIATION OF HUNGARIAN FORWARDING AND LOGISTIC SERVICE PROVIDERS (MAGYAR SZALLITMANYOZOK ES LOGISZTIKAI SZOLGALTATOK SZOVETSEGE)

Address Vaci ut 85  
P.O. Box, 1554 Budapest  
HU-1139 BUDAPEST

Phone +36-1-452 81 43  
Fax +36-1-452 81 45  
E-Mail info@szallitmanyozok.hu  
Internet www.freightforwarders.hu

President/Chairperson Mr Tibor Iszak  
Manager/Secretary-General Mr Laszlo Pechy

## **INDIA**

FEDERATION OF FREIGHT FORWARDERS  
ASSOCIATIONS IN INDIA -FFFAI-

Address Office No. 311-313, 3rd Floor,  
Mahinder Chambers, Opp.Dukes  
Factory, W.T. Patil Marg, Chembur  
IN-400 071 MUMBAI

Phone +91-22-67 10 74 95  
Fax +91-22-67 10 75 00  
E-Mail info@ffai.org  
Internet www.ffai.org

President/Chairperson Mr Debashis Dutta  
Manager/Secretary-General Mr Amit Kamat

## **INDIA**

THE AIR CARGO AGENTS ASSOCIATION OF INDIA  
-ACAAI-

Address 28-B, Nariman Bhavan, Nariman Point  
IN-400 021 MUMBAI

Phone +91-22-22 02 19 23  
Fax +91-22-22 82 40 29  
E-Mail headoffice@acaai.in  
Internet www.acaai.in

President/Chairperson Mr S.L. Sharma  
Manager/Secretary-General Mr Firdos F. Fanibanda

## **INDONESIA**

### **INDONESIAN LOGISTICS AND FORWARDERS ASSOCIATION -ILFA-**

Address Perkantoran Yos Sudarso Megah Blok A. No 8,  
Jl. Yos Sudarso No. 01, Tanjung Priok  
ID-14320 JAKARTA UTARA

Phone +62-21-43 91 22 83  
Fax +62-21-43 91 22 85  
E-Mail executive.director@infa.or.id  
Internet www.infa.or.id

President/Chairperson Mr Iskandar Zulkarnain  
Manager/Secretary-General Mr Theo Kumaat

## **IRAN, ISLAMIC REP. OF**

### **INTERNATIONAL TRANSPORT COMPANIES ASSOCIATION OF IRAN -ITCA-**

Address 96 Malayeripour Street  
North Dr. Mofateh Ave.  
IR-15756 TEHRAN

Phone +98-21-88 82 29 04  
Fax +98-21-88 82 26 83  
E-Mail ita\_db@itair.ir  
Internet www.itair.ir

President/Chairperson Mr Javad Semsarilar  
Manager/Secretary-General Mr Mehdi Tive

## **IRELAND**

### **IRISH INTERNATIONAL FREIGHT ASSOCIATION -IIFA-**

Address Strand House , Strand St., Malahide, Co. Dublin  
IE- DUBLIN

Phone +353-1-845 54 11  
Fax +353-1-845 55 34  
E-Mail iifa@eircom.net  
Internet www.iifa.ie

President/Chairperson Mr John O'Hanrahan  
Manager/Secretary-General Mr Colm Walsh

## **ISRAEL**

THE ISRAELI FEDERATION OF FORWARDERS AND  
CUSTOMS CLEARING AGENTS -IFFCCA-

Address 84, Hahashmonaim Street  
P.O. Box 20027  
IL-61200 TEL AVIV

Phone +972-3-563 10 19  
Fax +972-3-561 90 27  
E-Mail [barrypintow@bezeqint.net](mailto:barrypintow@bezeqint.net)  
Internet [www.chamber.org.il](http://www.chamber.org.il)

President/Chairperson Mr Amir Shani  
Manager/Secretary-General Mr Barry Pintow

## **ITALY**

FEDERAZIONE NAZIONALE DELLE IMPRESE DI  
SPEDIZIONI INTERNAZIONALI -FEDESPEDI-

Address Via Emilio Cornalia 19  
IT-20124 MILANO

Phone +39-02-67 15 41  
Fax +39-02-67 07 22 85  
E-Mail [fedespedi@fedespedi.it](mailto:fedespedi@fedespedi.it)  
Internet [www.fedespedi.it](http://www.fedespedi.it)

President/Chairperson Mr Piero Lazzeri  
Manager/Secretary-General Mrs Piera Marini

## **JAPAN**

JAPAN AIRCARGO FORWARDERS ASSOCIATION  
-JAFA-

Address Asteer Kayabacho-Bldg. 4F  
6-1 Shinkawa 1-chrome  
Chuo-ku  
JP-TOKYO 104-0033

Phone +81-3-62 22 75 71  
Fax +81-3-62 22 75 77  
E-Mail [honda@jafa.or.jp](mailto:honda@jafa.or.jp)  
Internet [www.jafa.or.jp](http://www.jafa.or.jp)

President/Chairperson Mr Yasuhiro Yamashita,  
Sen. Exec. Dir.  
Manager/Secretary-General Mr Masakazu Honda

**JAPAN**

JAPAN FREIGHT FORWARDERS FEDERATION

-JFFF-

Address Yokohama Koun Kaikan First Floor, 279,  
Yamashita-cho, Naka-ku  
JP-231-0023 YOKOHAMA

Phone +81-45-671 98 25  
Fax +81-45-671 98 30  
E-Mail nihonkaika@jfff.gr.jp

President/Chairperson Mr Isao Kijima  
Manager/Secretary-General Mr Masao Watanabe

**JAPAN**

JAPAN INTERNATIONAL FREIGHT FORWARDERS ASSOCIATION INC. -JIFFA-

Address Across Shinkawa Bldg.,  
Annex 16-14, Shinkawa 1-Chrome  
Chuo-ku  
JP-TOKYO 104-0033

Phone +81-3-32 97 03 51  
Fax +81-3-32 97 03 54  
E-Mail m-nozawa@jiffa.or.jp  
Internet www.jiffa.or.jp/en

President/Chairperson Mr Jiro Nakamura  
Manager/Secretary-General Mr Masaharu Nozawa

**JORDAN**

JORDANIAN LOGISTICS ASSOCIATION

-JLA-

Address Shmesain ,yousef bin tashfeen St. ,Bldg .18  
P.O. Box 941329  
JO-11194 AMMAN

Phone +962-6-565 80 94  
Fax +962-6-565 80 95  
E-Mail info@jla.jo  
Internet www.jla.jo

President/Chairperson Mr Nabil Khatib  
Manager/Secretary-General Mr Kaftan Tarawneh



**KAZAKHSTAN**

ASSOCIATION OF NATIONAL FREIGHT FORWARDERS  
OF THE REP. OF KAZAKHSTAN -KFFA-

Address 127, Furmanov Street, Office 206  
KZ-050000 ALMATY

Phone +7-3272-61 01 38  
Fax +7-3272-61 02 95  
E-Mail info@kffanek.kz  
Internet www.kffanek.kz

President/Chairperson Mr Nigmatzhan K. Issingarın  
Manager/Secretary-General Mr Ilya P. Segal

**KOREA, REPUBLIC OF**

KOREA INTERNATIONAL FREIGHT FORWARDERS  
ASSOCIATION -KIFFA-

Address 3rd Fl., Jokson Hyundai Bldg.  
#80, Jokson-Dong, Chongro-Ku  
KR-110-756 SEOUL

Phone +82-2-733 80 00  
Fax +82-2-733 07 00  
E-Mail kiffa@kiffa.or.kr  
Internet www.kiffa.or.kr

President/Chairperson Mr Young-Nam Kim  
Manager/Secretary-General Mr Mi Sung Cha

**KYRGYZSTAN**

KYRGYZ REPUBLIC FREIGHT FORWARDERS  
ASSOCIATION -KRFFA-

Address Moskovskaya St. 187, No. 5  
KG-720010 BISHKEK

Phone +996-312-35 30 30  
Fax +996-612-90 06 28  
E-Mail fofa@elcat.kg  
Internet www.krffa.kg

President/Chairperson Mr Vladimir Nikonov  
Manager/Secretary-General Mr Artyom Turkin

**LATVIA**

LATVIAN NATIONAL ASSOCIATION OF FREIGHT  
FORWARDERS AND LOGISTICS -LAFF-

Address Ventspils 50  
LV-1002 RIGA

Phone +371-676 031 02

Fax +371-676 013 19

E-Mail laff@laff.lv

Internet www.laff.lv

President/Chairperson

Mrs Aivars Gulbis

Manager/Secretary-General

Mr Vladimirs Zerebcovs

**LEBANON**

LEBANESE FORWARDERS SYNDICATE  
-LFS-

Address Port Area, Port Str., Sehnaoui Bldg., 1st Flr.  
P.O. Box 175-770  
LB- BEIRUT

Phone +961-1-56 31 12

Fax +961-1-44 50 39

E-Mail lebforsy@cyberia.net.lb

Internet www.lfs-lb.org

President/Chairperson

Mr Georges Ghajar

Manager/Secretary-General

Mr Amer Kaissi

**LITHUANIA**

LITHUANIAN NATIONAL ASSOCIATION OF  
FORWARDERS AND LOGISTICS – LINEKA

Address Naugarduko str. 102-403  
LT-03160 VILNIUS  
LITHUANIA

Phone +370-5-277 90 36

Fax +370-5-277 90 36

E-Mail info@lineka.lt

Internet www.lineka.lt

President/Chairperson

Mr Tautginas Sankaskas

Manager/Secretary-General

Mrs Monika Petkeviciute

**MACEDONIA, FYRO**

MACEDONIAN INTERNATIONAL FORWARDERS  
ASSOCIATION -MIFA-

Address Dimitrie Cupovski 13  
P.O. Box 324  
MK-1000 SKOPJE

Phone +389-2-324 40 34  
Fax +389-2-324 40 88  
E-Mail [president@mifa.org.mk](mailto:president@mifa.org.mk)  
Internet [www.mifa.org.mk](http://www.mifa.org.mk)

President/Chairperson Mr Djino Skrijelj  
Manager/Secretary-General Ms Biljana Peeva-Gjurik

**MALAYSIA**

FEDERATION OF MALAYSIAN FREIGHT FORWARDERS  
-FMFF-

Address c/o Wisma SFFLA  
No. 23, Jalan Cemerlang  
MY-42000 PORT KLANG, SELANGOR

Phone +60-3-31 67 14 11  
Fax +60-3-31 67 52 43  
E-Mail [secretariat@fmff.net](mailto:secretariat@fmff.net)  
Internet [www.fmff.net](http://www.fmff.net)

President/Chairperson Mr Alvin Seng Wah Chua

**MAURITIUS**

ASSOCIATION PROFESSIONNELLE DES TRANSITAIRES  
ET ASSIMILES -APT-

Address c/o M.C.C.I.  
3, Rue Royale  
MU- PORT LOUIS

Phone +230-208 33 01  
Fax +230-208 00 76  
E-Mail [apt@mcci.intnet.mu](mailto:apt@mcci.intnet.mu)

President/Chairperson Mr Robert Hungley  
Manager/Secretary-General Mr Gupta Gopaul

**MEXICO**

ASOCIACION MEXICANA DE AGENTES DE CARGA, A.C.  
-AMACARGA-

Address Aduana del Aeropuerto Int'l. de la Cd. de Mexico,  
Acceso Principal, Local Exterior 3, Zona Federal  
MX-15620 MEXICO, D.F.

Phone +52-55-785 21 11  
Fax +52-55-785 23 45  
E-Mail info@amacarga.org.mx  
Internet www.amacarga.org.mx

President/Chairperson Mr Rene Rojas

**MOLDOVA, REP. OF**

ASSOCIATION OF FORWARDERS AND CUSTOM  
BROKERS OF THE REPUBLIC OF MOLDOVA  
-AEM-TRANS-

Address Vlad-Tepes 3 str.  
MD-2028 KISHINEV

Phone +373-22-73 84 66  
Fax +373-22-72 95 27  
E-Mail taran@mdl.net

President/Chairperson Mr Serghei Taran

**MONGOLIA**

MONGOLIAN NATIONAL FREIGHT FORWARDERS  
ASSOCIATION -MNFFA-

Address Sukhbaatar duureg, 6th horoo, IT park, room 303  
MN- ULAANBAATAR

Phone +976-91917443  
Fax +976-11-322513  
E-Mail contact@mnffa.mn  
Internet www.mnffa.mn

Manager/Secretary-General Mrs Solongo Purevsuren

## **MONTENEGRO**

THE CHAMBER OF ECONOMY OF MONTENEGRO-  
ASSOCIATION OF FREIGHT FORWARDERS

Address Novaka Miloseva 29/II  
P.O. Box 67  
ME-81000 PODGORICA

Phone +382-20-23 05 45  
Fax +382-20-23 04 93  
E-Mail pkcg@pkcg.org  
Internet www.pkcg.org

President/Chairperson Mr Velimir Mijuskovic  
Manager/Secretary-General Mr Miljan Sestovic

## **MOROCCO**

ASSOCIATION DES FREIGHT FORWARDERS DU  
MAROC -AFFM-

Address Imam Center  
Rue Arrachid Mohamed  
3e Etage appt N° 9  
MA-20000 CASABLANCA

Phone +212-22-44 88 18  
Fax +212-22-44 96 10  
E-Mail tahri@stcma.com

President/Chairperson Mr Rachid Tahri

## **MYANMAR**

MYANMAR INTERNATIONAL FREIGHT FORWARDERS  
ASSOCIATION -MIFFA-

Address No.35/87, Kyeemyin Daing Road ( lower),  
Alone T/S,  
MM- YANGON

Phone +951-230 02 36  
E-Mail miffaoffice@gmail.com

President/Chairperson Mr Aung Khin Myint

## **NETHERLANDS**

### **FENEX – NETHERLANDS ASSOCIATION FOR FORWARDING AND LOGISTICS**

Address Waalhaven Z.z. 19, Port II  
3e etage, Havennummer 2235  
NL-3089 JH ROTTERDAM

Phone +31-10-402 03 98  
Fax +31-10-452 73 67  
E-Mail fenex@fenex.nl  
Internet www.fenex.nl

President/Chairperson Mr Ruud Vat  
Manager/Secretary-General Mrs Liesbeth Slappendel

## **NEW ZEALAND**

### **CUSTOMS BROKERS & FREIGHT FORWARDERS FED. OF NEW ZEALAND INC. -CBAFF-**

Address P.O. Box 34-149, Birkenhead  
NZ-1330 NORTH SHORE CITY

Phone +64-9-419 00 42  
Fax +64-9-419 00 59  
E-Mail admin@cbaфф.org.nz  
Internet www.cbaфф.org.nz

President/Chairperson Mr Willie Van Heusden  
Manager/Secretary-General Mrs Rosemarie Dawson

## **NICARAGUA**

### **ASOCIACION NICARAGUENSE DE AGENCIAS DE CARGA -ANAC-**

Address Centro Periferico,  
Gasolinera Esso Salvadorita 1/2  
cuadra abajo, Modulo No. 1  
NI- MANAGUA

Phone +505-251-42 75  
Fax +505-251 42 75  
E-Mail admon@anac.com.ni  
Internet www.anac.com.ni

President/Chairperson Mr Lic. Alberto Sevilla Cruz  
Manager/Secretary-General Mrs Olidia Ma. Ojeda Baca

## **NIGERIA**

### **THE COUNCIL FOR THE REGULATION OF FREIGHT FORWARDING IN NIGERIA**

Address Freight Forwarders House  
No. 51 Khartoum Street, Wuse Zone 5,  
P.O. Box 5663, Garki  
NG- ABUJA

Phone +234-803 589 7868  
Fax +234-9-6232 643  
E-Mail [mjukwe@crffn.gov.ng](mailto:mjukwe@crffn.gov.ng)  
Internet [www.crffn.gov.ng](http://www.crffn.gov.ng)

President/Chairperson Mr Aare Hakeem  
Olanrewaju  
Manager/Secretary-General Mr Mike Jukwe

## **NORWAY**

### **NORWEGIAN LOGISTICS AND FREIGHT ASSOCIATION**

Address Middelthuns gate 27  
Postboks 5489 Majorstuen  
NO-0305 OSLO

Phone +47-23 08 87 80  
Fax +47-22 60 29 40  
E-Mail [nortrade@nortrade.com](mailto:nortrade@nortrade.com)  
Internet [www.norway.com](http://www.norway.com)

President/Chairperson Mr Ole A. Hagen  
Manager/Secretary-General Mr Tom Rune Nilsen

## **PAKISTAN**

### **PAKISTAN INTERNATIONAL FREIGHT FORWARDERS ASSOCIATION -PIFFA-**

Address 174-O, Block 2, P.E.C.H.S  
PK-75400 KARACHI

Phone +92-21-34 32 26 71  
Fax +92-21-34 32 26 70  
E-Mail [piffa@piffapk.com](mailto:piffa@piffapk.com)  
Internet [www.piffapk.com](http://www.piffapk.com)

President/Chairperson Mr Abdul Majeed Paracha  
Manager/Secretary-General Mr Habibullah A. Latif

## **PARAGUAY**

ASOCIACION DE TRANSITARIOS DEL PARAGUAY Y OPERADORES LOGISTICOS -ATOLPAR-

Address Estrella 692 c/OLeary  
Edificio Lider IV, Piso 8  
Oficina 81  
PY-1749 ASUNCION

Phone +595-21-45 00 81  
Fax +595-21-45 00 81  
E-Mail atolpar@atolpar.org.py  
Internet www.atolpar.org.py

President/Chairperson Mr Alejandro Molfesi  
Manager/Secretary-General Mr Carlos Rolon

## **PHILIPPINES**

FEDERATION OF FORWARDERS ASSOCIATIONS IN THE PHILIPPINES (INC.) -FEDFAP-

Address Room 225 Bldg. B Skyfreight Bldg.,  
Ninoy Aquino Ave., Brgy. Sto. Niño  
PH- PARANAQUE / METRO MANILA

Phone +63-2-853 05 49  
Fax +63-2-853 17 45  
E-Mail secretary\_general@afpi.org.ph  
Internet www.afpi.org.ph

President/Chairperson Mr Dexter Yu  
Manager/Secretary-General Mr Jaime A. Roxas

## **POLAND**

POLISH INTERNATIONAL FREIGHT FORWARDERS ASSOCIATION -PIFFA-

Address Swietojanska Str. No. 3/2  
PL-81-368 GDYNIA

Phone +48-58-620 98 26  
Fax +48-58-661 39 35  
E-Mail pisil@pisil.pl  
Internet www.pisil.pl

President/Chairperson Mr Marek Antoni Tarczynski  
Manager/Secretary-General Mrs Elzbieta Soszynska



## **PORTUGAL**

ASSOCIACAO DOS TRANSITARIOS DE PORTUGAL  
-APAT-

Address Av. Duque de Avila 9-7  
PT-1000-138 LISBOA

Phone +351-21-318 71 00

Fax +351-21-318 71 09

E-Mail [apatlis@apat.pt](mailto:apatlis@apat.pt)

Internet [www.apat.pt](http://www.apat.pt)

President/Chairperson Mr Antonio Dias  
Manager/Secretary-General Mr Rogerio Alves Vieira

## **QATAR**

QATAR NATIONAL ASSOCIATION OF FREIGHT &  
LOGISTICS -QAFL-

Address C/O Qatar Chamber of Commerce  
P.O.Box 402  
QA- DOHA

Phone +974-44-76 44 65

Fax +974-44-66 16 93

E-Mail [adel@qafl.qa](mailto:adel@qafl.qa)

Internet [www.qafl.qa](http://www.qafl.qa)

President/Chairperson Eng. Ali Adulatif al Misned  
Manager/Secretary-General Mr Adel Alhagar

## **ROMANIA**

L'UNION DE SOCIETES D'EXPEDITIONS DE LA  
ROUMANIE -USER-

Address 155, Calea Victoriei street  
Bl.D1, Sc.8, Et.2, Biroul E25  
RO-010073 BUCHAREST

Phone +40-21-312 04 61

Fax +40-21-312 06 54

E-Mail [office@user.ro](mailto:office@user.ro)

Internet [www.user.ro](http://www.user.ro)

President/Chairperson Mr Stefan D. Popa  
Manager/Secretary-General Mr Valeriu Dascalu

**RUSSIAN FEDERATION**

FREIGHT FORWARDERS ASSOCIATION OF RUSSIAN  
FEDERATION -FAR-

Address XII fl., 11, Garibaldi Street  
RU-119313 MOSCOW

Phone +7-499-134 67 51

Fax +7-499-233 62 57

E-Mail far@aerf.ru

Internet www.far-aerf.ru

President/Chairperson Mr Valery Aliseychik

Manager/Secretary-General Mr Yury Sitkov

**SAUDI ARABIA, KINGDOM OF**

NATIONAL TRANSPORT COMMITTEE

-NTC-

Address (NTC) Dhabab St.,  
Riyadh Council Chamber of Commerce  
P.O. Box 16683  
SA-11474 RIYADH

Phone +966-1-218 22 22

Fax +966-1-218 21 11

E-Mail mo@fourwinds-ksa.com

President/Chairperson Mr Mohammed A. Al-Mani

Manager/Secretary-General H.E. Abdulaziz Arrukban

**SERBIA**

SERBIAN CHAMBER OF COMMERCE (SCC) – ASSOCIA-  
TION FOR TRANSPORT AND TELECOMMUNICATIONS

Address Resavska street 13-15  
CS-11001 BELGRADE

Phone +381-11-323 04 67

Fax +381-11-323 90 09

E-Mail kabinet@pks.rs

Internet www.pks.rs

President/Chairperson Mr Zeljko Sertic

Manager/Secretary-General Mrs Milica Dubljevic

## **SINGAPORE**

SINGAPORE LOGISTICS ASSOCIATION

-SLA-

Address 2 Bukit Merah Central #04-02  
SPRING Singapore Building  
SG-159835 SINGAPORE

Phone +65-64 99 97 99  
Fax +65-64 99 97 88  
E-Mail slamail@sla.org.sg  
Internet www.sla.org.sg

President/Chairperson Mr Keng Liang Quek  
Manager/Secretary-General Ms Ng Soo Hwa

## **SINGAPORE**

THE SINGAPORE AIRCARGO AGENTS ASSOCIATION

-SAAA-

Address #06-02 Cargo Agents Building C,  
Changi Airfreight Centre, 115 Airport Cargo Road  
SG-819466 SINGAPORE

Phone +65-6545 46 20  
Fax +65-6542 68 20  
E-Mail saaasin@saaa.org.sg  
Internet www.saaa.org.sg

President/Chairperson Mr Steven Lee  
Manager/Secretary-General Ms Grace Tan

## **SLOVAKIA**

ASSOCIATION OF LOGISTICS AND FREIGHT

FORWARDING OF THE SLOVAK REPUBLIC -ZLZ SR-

Address Racianska 66  
SK-831 02 BRATISLAVA 33

Phone +421-2-52 49 17 64  
Fax +421-2-52 49 17 64  
E-Mail zlz@zlj.sk  
Internet www.zlj.sk

President/Chairperson Mr Frantisek Komora  
Manager/Secretary-General Mrs Katarina Hindrova

**SLOVENIA**

CHAMBER OF COMMERCE AND INDUSTRY OF  
SLOVENIA TRANSPORT ASSOCIATION

Address Dimiceva 9  
SI-1504 LJUBLJANA

Phone +386-1-589 82 31  
Fax +386-1-589 82 00  
E-Mail robert.sever@gzs.si  
Internet www.gzs.si

President/Chairperson Mr Janko Pirkovic  
Manager/Secretary-General Mr Robert Sever

**SOUTH AFRICA**

THE SOUTH AFRICAN ASSOCIATION OF FREIGHT  
FORWARDERS -SAAFF-

Address 12 Skeen Boulevard  
P.O. Box 2510  
ZA- BEDFORDVIEW 2008

Phone +27-11-455 17 26  
Fax +27-11-455 17 09  
E-Mail saaff@saaff.org.za  
Internet www.saaff.org.za

President/Chairperson Mr Basil Pietersen  
Manager/Secretary-General Mr David Andrew Logan

**SPAIN**

FEDERACION ESPANOLA DE TRANSITARIOS,  
EXPEDIDORES INTERNACIONALES Y ASIMILADOS  
-FETEIA-

Address Via Laietana, 32-34 - 4  
ES-08003 BARCELONA

Phone +34-93-268 94 30  
Fax +34-93-319 20 80  
E-Mail feteia@feteia.org  
Internet www.feteia.org

President/Chairperson Mr Enric Tico Buxados  
Manager/Secretary-General Mr Manuel M. Vicens Matas

**SRI LANKA**

SRI LANKA FREIGHT FORWARDERS' ASSOCIATION  
-SLFFA-

Address No. 37D, Torrington Avenue  
LK-07 COLOMBO

Phone +941-1-494 30 31  
Fax +941-1-250 75 77  
E-Mail Secretary.General@slffa.com  
Internet www.slffa.com

President/Chairperson Mr Dushmantha  
Karannagoda  
Manager/Secretary-General Mrs Sushani Wijayatilake

**SUDAN**

NATIONAL ASSOCIATION OF FREIGHT FORWARDERS  
SUDAN -NAFFS-

Address Sudan Shipping Line Building  
Mak Nimer st  
P.O. Box 1731  
SD- KHARTOUM

Phone +249-1-83 79 59 14  
Fax +249-1-83 78 01 31  
E-Mail adilalhussien@gmail.com

President/Chairperson Dr. Mustafa Omer Nawari

**SWEDEN**

SWEDISH INTERNATIONAL FREIGHT ASSOCIATION  
-SIFA-

Address Storgatan 19  
P.O. Box 5384  
SE-10249 STOCKHOLM

Phone +46-8-442 43 80  
Fax +46-8-84 43 00  
E-Mail tommy.pilarp@transportgruppen.se  
Internet www.swedfreight.se

President/Chairperson Mr Goran Arkler  
Manager/Secretary-General Mr Tommy Pilarp

**SWITZERLAND**

SPEDLOGSWISS VERBAND SCHWEIZERISCHER  
SPEDITIONS- UND LOGISTIKUNTERNEHMEN

Address Elisabethenstrasse 44  
P.O. Box  
CH-4002 BASLE

Phone +41-61-205 98 00  
Fax +41-61-205 98 01  
E-Mail office@spedlogswiss.com  
Internet www.spedlogswiss.com

President/Chairperson Mr Thomas de Courten  
Manager/Secretary-General Mr Thomas Schwarzenbach

**SYRIAN ARAB REPUBLIC**

SYRIAN INTERNATIONAL FREIGHT FORWARDING  
ASSOCIATION -SIFFA-

Address Marjeh Square, Damascus Tower,  
7th Floor, Suite No. 12  
P.O. Box 34566  
SY- DAMASCUS

Phone +963-11-231 45 94  
Fax +963-11-231 46 29  
E-Mail info@siffa.org.sy  
Internet www.siffa.org.sy

President/Chairperson Mr Fouad Al Assi  
Manager/Secretary-General Mr Marai Alhussain

**TANZANIA, UNITED REP. OF**

TANZANIA FREIGHT FORWARDERS ASSOCIATION  
-TAFFA-

Address House No. 31  
Behind Railway Club (City Garden)  
P.O. Box 7900  
TZ- DAR ES SALAAM

Phone +255-22-212 30 74  
Fax +255-22-212 30 74  
E-Mail taffaho@yahoo.com

President/Chairperson Mr Stephen Joseph  
Ngatunga

## **THAILAND**

THAI INTERNATIONAL FREIGHT FORWARDERS  
ASSOCIATION -TIFFA-

Address 3388/78, 22nd Floor, Sirinrat Building,  
Rama 4 Road, Klongton, Klongtoey  
TH-10110 BANGKOK

Phone +66-2-671 46 64

Fax +66-2-671 55 44

E-Mail [tiffa@anet.net.th](mailto:tiffa@anet.net.th)

Internet [www.tiffathai.org](http://www.tiffathai.org)

President/Chairperson

Mr Suwit Ratanachinda

Manager/Secretary-General

Mr Somchai Banluesanao

## **TURKEY**

INTERNATIONAL TRANSPORTERS ASSOCIATION  
-U.N.D.-

Address Nispetiye Caddesi  
Seheryildizi Sokak, No. 10, Etiler  
TR-80630 ISTANBUL

Phone +90-212-359 26 00

Fax +90-212-359 26 26

E-Mail [info@und.org.tr](mailto:info@und.org.tr)

Internet [www.und.org.tr](http://www.und.org.tr)

President/Chairperson

Mr Cetin Nuhoglu

Manager/Secretary-General

Mr Fatih Sener

## **TURKEY**

ULUSLARARASI TASIMACILIK VE LOJISTIK HIZMET  
URETENLERI DERNEGI -UTIKAD -

Address Senlikkoy Mah. Saci Sok. No. 4/F  
TR-FLORYA-ISTANBUL

Phone +90-212-663 62 61

Fax +90-212-663 62 72

E-Mail [info@utikad.org.tr](mailto:info@utikad.org.tr)

Internet [www.utikad.org.tr](http://www.utikad.org.tr)

President/Chairperson

Mr Turgut Erkeskin

Manager/Secretary-General

Mr Cavit Ugur

**UGANDA**

UGANDA FREIGHT FORWARDERS' ASSOCIATION  
-UFFA-

Address Kanjokya House Second Floor, Suite 11  
Plot 90 + 92 Kanjokya St, Kyamwokya  
P.O. Box 28904  
UG- KAMPALA

Phone +256-772-58 94 33  
E-Mail uffainfo@gmail.com  
Internet www.ugandafreightforwarders.net

President/Chairperson Mrs Merina Sebuya  
Manager/Secretary-General Ms Justine Tindyebwa

**UKRAINE**

UKRZOVNISHTRANS – ASSOCIATION OF TRANSPORT  
FORWARDING AND LOGISTICS ORGANIZATIONS OF  
UKRAINE

Address of 301, 4/6-A, P. Lumumby str.  
UA-01042 KIEV

Phone +380-44-537 23 79  
Fax +380-44-206 05 09  
E-Mail 1uzt@sitel.com.ua  
Internet www.uzt.kiev.ua

President/Chairperson Mr Oleg Platonov  
Manager/Secretary-General Mr Yevgen P. Novikov

**UKRAINE**

ASSOCIATION OF INTERNATIONAL FREIGHT  
FORWARDERS OF UKRAINE -AIFFU-

Address 112-B Saksahanskoho Str. Apt. 20  
UA-01032 KIEV

Phone +380-44-235 40 21  
Fax +380-44-235 58 40  
E-Mail info@ameu.org.ua  
Internet www.ameu.org.ua

President/Chairperson Mr Devi Gubenko  
Manager/Secretary-General Mr Yuri N. Prykhodko



**UNITED ARAB EMIRATES**

NATIONAL ASSOCIATION OF FREIGHT AND LOGISTICS  
-NAFL-

Address Sheikh Ahmed Bin Juma Al Maktoum Bldg.  
Show Room Nbr. 2, Sheikh Zayed Road  
P.O. Box 60944  
AE- DUBAI

Phone +971-4-343 11 12  
Fax +971-4-343 11 05  
E-Mail [nafl@eim.ae](mailto:nafl@eim.ae)  
Internet [www.nafl.ae](http://www.nafl.ae)

President/Chairperson Mr David Phillips  
Manager/Secretary-General Mrs Nadia Abdul Aziz

**UNITED KINGDOM**

BRITISH INTERNATIONAL FREIGHT ASSOCIATION  
-BIFA-

Address Redfern House, Browells Lane  
GB-TW13 7EP FELTHAM, MIDDLESEX

Phone +44-208-844 22 66  
Fax +44-208-890 55 46  
E-Mail [bifa@bifa.org](mailto:bifa@bifa.org)  
Internet [www.bifa.org](http://www.bifa.org)

President/Chairperson Sir Peter Bottomley  
Manager/Secretary-General Mr Peter K Quantrill

**UNITED STATES**

TRANSPORTATION INTERMEDIARIES ASSOCIATION  
-TIA-

Address 1625 Prince Street, Suite 200  
US-22314 ALEXANDRIA, VA

Phone +1-703-299 57 00  
Fax +1-703-837 01 23  
E-Mail [info@tianet.org](mailto:info@tianet.org)  
Internet [www.tianet.org](http://www.tianet.org)

President/Chairperson Mr Alec A. Gizzi  
Manager/Secretary-General Mr Robert A. Voltmann

## **URUGUAY**

ASOCIACION URUGUAYA DE AGENTES DE CARGA  
-AUDACA-

Address Zabala 1379 Of 405  
UY-11100 MONTEVIDEO

Phone +598-916 32 81  
Fax +598-916 32 81  
E-Mail audaca@netgate.com.uy  
Internet www.audaca.com.uy

President/Chairperson Mr Rodolfo Faccini  
Manager/Secretary-General Mr Rodrigo Vazquez

## **UZBEKISTAN**

UZBEK INTERNATIONAL FORWARDERS ASSOCIATION  
-UIFA-

Address 88a, Mustaqillik St.,  
UZ-100000 TASHKENT

Phone +998-71-140 51 07  
Fax +998-71-140 51 06  
E-Mail uifa@trans.com.uz  
Internet www.uifa.uz

President/Chairperson Mr Khokim S. Matchanov  
Manager/Secretary-General Mr Davronbek Khamraev

## **VIETNAM**

VIETNAM FREIGHT FORWARDERS ASSOCIATION  
-VIFFAS-

Address 5th Fl. No. 3 Nguyen Tat Thanh Str, Ward 12, Dist. 4  
VN- HO CHI MINH

Phone +84-8-39 43 30 45  
Fax +84-8-39 43 26 58  
E-Mail vla-hcm1@vla.com.vn  
Internet www.vla.info.vn

President/Chairperson Mr Do Xuan Quang  
Manager/Secretary-General Mr Tran Huy Hien

**ZAMBIA**

ZAMBIA CUSTOMS & FORWARDING AGENTS  
ASSOCIATION -ZCFAA-

Address Plot 3138 Buyantashi Road  
P.O. Box 31620  
ZM- LUSAKA

Phone +260-1-24 18 51  
Fax +260-1-24 76 22  
E-Mail [valerie@ccfzambia.com](mailto:valerie@ccfzambia.com)

President/Chairperson Ms Valerie Sesia  
Manager/Secretary-General Mr Mike G. Colinese

**ZIMBABWE**

THE SHIPPING AND FORWARDING AGENTS  
ASSOCIATION OF ZIMBABWE -SFAAZ-

Address 2nd Floor, South Wing  
Construction House  
110 Leopold Takawira St  
ZW- HARARE

Phone +263-4-76 26 17  
Fax +263-4-75 97 92  
E-Mail [joseph.musariri@yahoo.com](mailto:joseph.musariri@yahoo.com)  
Internet [www.sfaaz.org](http://www.sfaaz.org)

President/Chairperson Mr Felix Nyaruwanga  
Manager/Secretary-General Mr Joseph Musariri

# Archives:

- Past Presidents
- Past Congresses

# Past Presidents

- **1926 - 1934** Paul Lehmann Denmark
- **1935 - 1947** Charles de Lausnay Belgium
- **1947 - 1949** C. B. Ingwersen Denmark
- **1949 - 1954** Maurice de Brousse France
- **1955 - 1959** Léon Verhulst Belgium
- **1959 - 1963** Willy Max Rademacher Germany
- **1963 - 1967** Henrik Lehmann Denmark
- **1967 - 1971** Derek I. Heys United Kingdom
- **1971 - 1975** Jacques Dervieu France
- **1975 - 1979** Carl Wilhelm Kjellberg Sweden
- **1979 - 1981** György Antal Hungary
- **1981 - 1983** Rudolf H. Hoogewerff Netherlands
- **1983 - 1985** Arvind N. Parikh India
- **1985 - 1987** Bernhardt Bünck Germany
- **1987 - 1989** Jiri Kadanik Czech Republic
- **1989 - 1991** Curt Stjernlöf Sweden
- **1991 - 1993** Tan Kay Hock Singapore
- **1993 - 1995** Gaston de Petter Belgium
- **1995 - 1997** Brian J. Kelleher United Kingdom
- **1997 - 1999** Abdelmalek Dahmani Tunisia
- **1999 - 2001** Christopher J. Gillespie Canada
- **2001 - 2003** Aldo Da Ros Italy
- **2003 - 2005** Issa Baluch U.A.E
- **2005 - 2007** Manfred F. Boes Germany
- **2007 - 2009** William M. Gottlieb Canada
- **2009 - 2011** Jean-Claude Delen Belgium
- **2011 - 2013** Stanley H.H. Lim Singapore

# Past Congresses

<b>Year</b>	<b>Venue</b>	<b>Year</b>	<b>Venue</b>
1926	Vienna/Austria	1989	Sofia/Bulgaria
1927	Bern/Switzerland	1990	Glasgow/UK
1930	Antwerp/Belgium	1991	Singapore
1933	Budapest /Hungary	1992	Florence/Italy
1935	Brussels/Belgium	1993	Montreal/Canada
1937	Paris/France	1994	Hamburg/Germany
1949	Paris/France	1995	Seoul/South Korea
1951	Bad Gastein/Germany	1996	Caracas/Venezuela
1953	Hamburg/Germany	1997	Vienna/Austria
1955	Antwerp/Belgium	1998	Sydney/Australia
1957	Amsterdam/Netherlands	1999	Dubai/UAE
1959	Paris/France	2000	Rotterdam/Netherlands
1961	Vienna/Austria	2001	Cancun/Mexico
1963	Lucerne/Switzerland	2002	Istanbul/Turkey
1965	Copenhagen/Denmark	2003	Bali/Indonesia
1967	Opatjia/Croatia	2004	Sun City/South Africa
1969	New York/USA	2005	Moscow/Russia
1971	Trieste/Italy	2006	Shanghai/China
1973	Cannes/France	2007	Dubai/UAE
1975	Rotterdam/Netherlands	2008	Vancouver/Canada
1977	Los Angeles/USA	2009	Geneva/Switzerland
1979	Moscow/Russia	2010	Bangkok/Thailand
1981	Dublin/Ireland	2011	Cairo/Egypt
1983	Lisbon/Portugal	2012	Los Angeles/USA
1985	Vienna/Austria	2013	Singapore
1987	Antwerp/Belgium		





**International Federation of Freight Forwarders Association**

Schaffhauserstrasse 104, P.O. Box,  
CH-8152 Glattbrugg, Switzerland

Tel. +41 (0) 43 211 65 00 Fax +41 (0) 43 211 65 65

E-mail: [info@fiata.com](mailto:info@fiata.com)