

FIATA

The global voice of freight logistics.

REFERENCE HANDBOOK

May 2014

International Federation of Freight
Forwarders Association



The FIATA Reference Handbook

May 2014

Message

FIATA has decided to assemble this handbook which contains all essential information describing the organization's structure thus giving the reader a window into this world organization, representing the global freight forwarding and logistics industry. I hope the reader will find it useful.

The FIATA Secretariat will be pleased to provide further information.

I thank you all for your consideration.

Francesco S. Parisi

President, FIATA

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Organization

FIATA was founded in Vienna on May 31st 1926. Today it is headquartered in Zurich and is the world's largest non-governmental organization in the field of International Freight Logistics. It has over 110 Association Members in different countries or territories and represents around 50,000 International Logistics and Freight Forwarding organizations employing approximately 10 million people across 160 countries. FIATA Association Members are divided into four regions, Africa/Middle East, Americas, Asia/Pacific and Europe.

FIATA is an accredited body with the UN ECOSOC roster, frequently cooperating with the UN Commission on International Trade Law (UNCITRAL), the United Nations Conference on Trade and Development (UNCTAD) and United Nations Economic Commission for Europe, Asia Pacific (UNECE, UNESCAP) and other UN bodies, such as – inter alia – ICAO and the World Bank. FIATA also represents the International Logistics and Freight Forwarding Industry at governmental and non-government level in forums such as World Customs Organisation (WCO), World Trade Organization (WTO), International Air Transport Association (IATA), International Chamber of Commerce (ICC), International Road Transport Union (IRU), International Union of Railways (UIC) and many others. FIATA is a principal source of information and best practice for the International Freight Forwarding and Logistics sector. FIATA is also a reference source of information on international regulations governing the logistics industry, it coordinates its vast constituency at global level and promotes good business practices in line with the stipulations of its Statutes.

Presidency

- **President**
Francesco S. Parisi Italy
- **Immediate Past President**
Stanley H.H. Lim Singapore
- **Secretary General**
Heiner Rogge Germany
- **Treasurer**
Jean-Claude Delen Belgium
- **Senior Vice Presidents**
Babar Badat Pakistan
Suwit Ratanachinda Thailand
Huxiang Zhao P. R. China

Advisory Bodies and Institutes

FIATA's technical structure comprises Institutes, Advisory Bodies and Working Groups, which deal with the technical and policy issues that affect the freight forwarding industry at international level.

The institutes are the policy making structure that prepare and publish the views, positions and standards of FIATA as endorsed by the Presidency and the General Meeting. Some of the institutes work through permanent Working Groups e.g. the MTI has three different ones, for Sea, Rail and Road Transport matters.

Institutes:

- **AFI** Airfreight Institute
- **CAI** Customs Affairs Institute
- **MTI** Multimodal Transport Institute
 - WG Road
 - WG Rail
 - WG Sea

Advisory Bodies:

- **ABIA** Advisory Body on International Affairs
- **ABIT** Advisory Body Information Technology
- **ABLM** Advisory Body Legal Matters
- **ABSS** Advisory Body Safety and Security
- **ABVT** Advisory Body Vocational Training

Extended Board

- **Vice Presidents**

Krishnan Chelliah	Malaysia
Turgut Erkeskin	Turkey
Paul Golland	Australia
Robert Kingsford Kutin	Ghana
Ivan Liptuga	Ukraine
Stephen Parker	United Kingdom
David Phillips	United Arab Emirates
Jens Roemer	Belgium
Antonella Straulino	Italy
Keshav Tanna	India
Peter Yang	Chinese Taipei
Sergey Zhelannov	Russian Federation

- **Chairperson AFI**

Rodolfo J.C Sagel	Argentina
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- **Chairperson CAI**

Stephen J. Morris	Australia
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- **Chairperson MTI**

Robert Keen	United Kingdom
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- **Chairperson ABIA**

Babar Badar	Pakistan
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- **Chairperson ABIT**

Anne Sandretto	France
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- **Chairperson ABLM**

Richard D. Gluck	United States
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- **Chairperson ABSS**

David Fielder	Australia
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- **Chairperson ABVT**

Thomas Sim	Singapore
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- **Chairperson RAME**

Basil Pietersen	South Africa
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- **Chairperson RAMNS**

Rodolfo J.C. Sagel	Argentina
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- **Chairperson RAP**

Chris Kanter	Indonesia
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- **Chairperson REU**

Ivan Petrov	Bulgaria
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Secretariat

Schaffhauserstrasse 104,
CH-8152 Glattbrugg, Switzerland.

Tel. +41 (0) 43 211 65 00

Fax +41 (0) 43 211 65 65

e-mail: info@fiata.com

website: www.fiata.com

- **Director-General**
Marco L. Sorgetti
- **Manager AFI, CAI and Region Asia Pacific**
Daniel Bloch
- **Manager ABLM, ABSS, Region Africa/Middle East
and congress coordinator**
Peter Maegerle
- **Manager ABVT and Region Americas**
Verena Schaer
- **Manager MTI and Region Europe**
Rene Zimmermann
- **Manager ABIA, ABIT**
Bassil Eid
- **FIATA Foundation and Administration**
Barbara Wieser
- **FIATA Administration**
Fauzia Nikzad
- **Internships**
Matthew Huston

Initiatives:

- Vocational Training
- Fiata Foundation
- Young Freight Forwarder
- ICAO – FIATA Dangerous Goods by Air

Vocational Training

FIATA maintains vocational training reference standards (FIATA Minimum Standards and FIATA Diploma) that are used by more than 100 schools and training centres in the world. These educational institutions are referring to FIATA standards either because they are FIATA members which provide vocational training services directly or because these training bodies do so in the framework of their existing agreements with FIATA Association Members. FIATA provides guidance and support to association members to develop their own courses. Training materials and courses are normally developed by the association locally and personalised to suit the local or regional tuition requirements. These courses are centrally validated by FIATA and benchmarked against the above mentioned standards. Only those Associations who have successfully validated or re-validated their training programmes are entitled to deliver courses under the FIATA brand. The FIATA Diploma is recognized by the industry worldwide and is a very useful instrument for cross-border employment of staff, well appreciated by both employers and employees.

In recent times FIATA has also started developing content material, e.g. the Dangerous Goods by Air course developed and co-branded with ICAO. This is a natural evolution that is trying to address the issue of global harmonisation at international level, particularly interesting in the areas where global rules and conventions apply.

For additional information please contact the FIATA Association Member in your own country or within the FIATA Secretariat, the Manager Advisory Body Vocational Training (ABVT).

FIATA Foundation

- Prior to the World Congress 2001 in Cancun and on the occasion of FIATA's 75th Anniversary, the Presidency of FIATA decided to mark this particular event with the creation of the FIATA Foundation to promote forwarding and logistics Vocational Training in developing countries.
- The main objective of the Foundation is to encourage the Association Members to set up their respective sustainable training programs. It particularly aims to assist member associations in less developed environments to support the building of professional skills of the industry through the preparation of a number of trainers who take an intensive Train the Trainer courses.
- The Foundation delegates a team of professional trainers to introduce and implement a qualified training structure. The courses provide knowledge of the profession, based on the „FIATA Minimum Standards (FMST)“ elements of pedagogy and practical advice on how to set up a teaching program.
- The Foundation has comprehensively drafted its own 'Statutes and Regulations which define the rules and procedures under which it operates. The Council of the Foundation monitors all the activities of the foundation.
- The FIATA Foundation is an independent body operating under direct supervision of the Swiss federal government.

The Young Freight Forwarder

In 1999 FIATA together with its sponsors, International Transport Journal, IATA and the 'TT Club' launched an annual award for the young freight forwarder of the year.

The award demonstrates recognition by FIATA and its participating sponsors of the need to develop quality in the forwarding industry and to reward young talent with valuable training opportunities.

Every year a competition is held for this award and each Association Member is entitled to present one candidate. It is first judged on regional basis.

This competition is open to all young freight forwarders who have been working full-time in the forwarding industry for at least two years. Candidates must not be older than 30 years. The award comprises two weeks of practical and academic training, i.e. one week of academic training in London and one week of practical training based in one of the TT Club's regional centres (London, Hong Kong or New Jersey) plus one year's free subscription to the International Transport Journal (ITZ), Switzerland and International Freighting Weekly (UK).

Trade Facilitation:

- FIATA Multimodal Bill of Lading
- FIATA Documents and Forms
- Publications
- Model Rules
- Model agreements
- UN CEFAC T projects
- ISO and other Standardising Bodies
- UNCITRAL conventions and model rules

FIATA Documents and Forms

The FIATA documents are one of the main instruments in cross border trade facilitation. FIATA has created several documents and forms to establish a uniform standard for freight forwarders worldwide. The documents are easily distinguishable as each has a distinctive colour and carries the FIATA logo which is visually easy to recognise. The documents prepared by FIATA and used at the time of printing of this book are:

- **FBL** (FIATA Multimodal Transport Bill of Lading, negotiable)
- **FIATA FCR** (Forwarders Certificate of Receipt)
- **FIATA FCT** (Forwarders Certificate of Transport)
- **FWR** (FIATA Warehouse Receipt)
- **FWB** (non-negotiable FIATA Multimodal Transport Waybill)
- **FIATA SDT** (Shippers' Declaration for the Transport of Dangerous Goods)
- **FIATA SIC** (Shippers' Intermodal Weight Certificate)
- **FFI** (FIATA Forwarding Instructions)

FIATA documents have an excellent reputation and are recognised as documents of tradition and trust serving the international trade community for decades. To maintain the worldwide reputation and acceptance of the FIATA documents by international trade, the issuance of these documents by freight forwarders has to be controlled by the Association Members affiliated to FIATA. Responsibility for the printing and distribution of FIATA documents is therefore given to the Association Members of FIATA in their respective country or territory.

Publications

The FIATA Review

The FIATA e-Flash (only in electronic format)

- Documents and Forms of FIATA
- FIATA Glossarium-Transport and Forwarding Terms
- FIATA Code of Abbreviation
- FIATA Model Correspondents' Agreement
- FIATA EDIFOR Guidelines
- A FIATA Introductions to the Regulations for the Safe Handling and Transport of Dangerous Goods 2nd Edition
- Country by country information
- Members' directory
- The FIATA Business Integrity Statement

Books

- FIATA Legal Handbook on Forwarding
by Peter Jones
- The Law of Freight Forwarding
by Prof. Emeritus Jan Ramberg
- The Law of Transport Operators in International Trade by
Prof. Emeritus Jan Ramberg
- Transport Logistics – Past Present and Predictions
by Issa Baluch
- Transport Logistics – The Wheel of Commerce
by Issa Baluch.

Policy Issues:

- Official description of freight forwarding services
- Position Papers
- Arbitration
- Annual Report

Recent Position Papers

- **Multimodal Transport Institute (MTI)**

FIATA Position Paper – on the Mandatory verifications of Container Weights

FIATA Position Paper – CO2 and other Emissions in Freight Transport and Logistics

- **Custom Affairs Institute (CAI)**

FIATA Position Paper - WCO Unique Consignment References UCR 27 June 2012

FIATA Position Paper – Dual Filing approach on the Advance Security Declaration in accordance with the WCO Safe Framework of Standards – March 2012

FIATA Position Paper – Intellectual Property Rights – September 2012

FIATA Position Paper – transit Freedom in WTO Doha Trade Facilitation negotiations – submitted to the World Trade Organization – WTO – July 2012

- **Public Statements**

Combining the OWG's Focus Areas in a Holistic Manner with Trade Facilitation

FIATA Insight into SDGs in Preparation for the Secretary General's address to the Open Working Group

IATA-FIATA Joint Position on the need for States to ratify the Montreal Convention 1999 MC99 to promote trade facilitation

UN Commission on Sustainable Development Open Letter - Logistics connectivity on the main goals for sustainable development

Arbitration

FIATA offers its individual members arbitration rules that they can freely adopt in order to resolve disputes between forwarders allowing for these to be settled at a very low cost without the aggravation of going to court. It is a simple arbitration code which will permit disputes to be settled as rapidly, simply and cheaply as possible.

The key elements of this arbitration code are that the arbitration tribunal will be made up of representatives from FIATA's Extended Board or Advisory Body Legal Matters, i.e. from people from the forwarding business; the arbitration tribunal will only take a decision if both parties have accepted the arbitration code in writing; the procedure will generally be conducted in writing and in English (no travel costs) and it will be relatively affordable (between US\$ 500 and 3000 for written procedure).

More information on this crucial issue can be obtained from the Secretariat.

Association Members:

- Listed by country or territory

Association members

ARGENTINA

ASOCIACION ARGENTINA DE AGENTES DE CARGA
INTERNACIONAL -AAACI-

Address Florida 141, 6 piso
AR-CP C1005AAC BUENOS AIRES

Phone +54-11-43 43 21 42
Fax +54-11-43 43 09 27
E-Mail aaaci@aaaci.org.ar
Internet www.aaaci.org.ar

President/Chairperson Mr Jorge A. Pereira
Manager/Secretary-General Mr Jorge Mujica

ARMENIA

ASSOCIATION OF ARMENIAN FREIGHT FORWARDERS
-AAFF-

Address 12a/2 Vagharshyan str.
AM-0012 YEREVAN

Phone +374-10-27 17 32
Fax +374-10-27 17 42
E-Mail aaff.diana@gmail.com
Internet www.aaff.am

President/Chairperson Mr Sargis Martirosyan
Manager/Secretary-General Mrs Diana Sargsyan

AUSTRALIA

AUSTRALIAN FEDERATION OF INTERNATIONAL
FORWARDERS -AFIF-

Address Suite 403, Westfield Office Tower
Level 3, 152 Bunnerong Road
AU-2036 EASTGARDENS, NSW

Phone +61-2-93 14 30 55
Fax +61-2-93 14 31 16
E-Mail afif@afif.asn.au
Internet www.afif.asn.au

President/Chairperson Mr Paul Golland
Manager/Secretary-General Mr Brian Lovell

AUSTRALIA

CUSTOMS BROKERS AND FORWARDERS COUNCIL OF
AUSTRALIA, INC. -CBFCA -

Address P.O. Box 303
AU-4007 HAMILTON, QUEENSLAND

Phone +61-7-32 56 12 44
Fax +61-7-32 62 44 00
E-Mail info@cbfca.com.au
Internet www.cbfca.com.au

President/Chairperson Mr Robert Wallace
Manager/Secretary-General Mr Stephen J. Morris

AUSTRIA

ZENTRALVERBAND SPEDITION & LOGISTIK
-ZV-

Address Mariahilfer Guertel 39/1/1/8
Postfach 207
AT-1150 VIENNA

Phone +43-1-512 35 38
Fax +43-1-513 14 15
E-Mail zv@spediteure-logistik.at

President/Chairperson Mr Wolfram Senger-Weiss
Manager/Secretary-General Mr Mag. Oliver Wagner

BANGLADESH

BANGLADESH FREIGHT FORWARDERS ASSOCIATION
-BAFFA-

Address Hasna Tower (3rd Floor)
1110/B, Agrabad C/A
BD- CHITTAGONG

Phone +880-31-252 34 53
Fax +880-31-252 35 05
E-Mail baffa-ctg@colbd.com
Internet www.baffa-bd.org

President/Chairperson Mr Mahbubul Anam

BELARUS

BELARUSSIAN ASSOCIATION OF INTERNATIONAL
FORWARDERS -BAIF-

Address Chernyshevskogo str. 10 A, of. 401
P.O. Box 228
BY-220012 MINSK

Phone +375-17-280 99 39
Fax +375-17-280 29 83
E-Mail baif@solo.by
Internet www.baifby.com

President/Chairperson Mr Nikolai Gorbel
Manager/Secretary-General Mrs Elena Ilyina

BELGIUM

CONFEDERATION DES EXPEDITEURS DE BELGIQUE
-CEB-

Address Brouwersvliet 33 / Bus 1
BE-2000 ANTWERP

Phone +32-3-233 67 86
Fax +32-3-231 82 02
E-Mail ceb@vea-ceb.be
Internet www.conexbe.be

Manager/Secretary-General Mr Olivier Schoenmaeckers

BOSNIA AND HERZEGOVINA

FOREIGN TRADE CHAMBER OF BOSNIA AND HERZE-
GOVINA INTERNATIONAL FREIGHT FORWARDERS AS-
SOCIATION

Address Branislava Djurdjeva 10
BA-71000 SARAJEVO

Phone +387-33-66 36 35
Fax +387-33-66 36 35
E-Mail sped@komorabih.ba
Internet www.komorabih.ba

President/Chairperson Mr Enver Kahrman
Manager/Secretary-General Mrs Kristina Curak

BRUNEI DARUSSALAM

BRUNEI FREIGHT FORWARDERS ASSOCIATION
-BRUFA-

Address Unit 2, 1st Floor, Block A, Kompleks Shakirin,
Kampong Kiulap
BN-1518 BANDAR SERI BEGAWAN

Phone +673-2-22 75 57
Fax +673-2-23 22 66
E-Mail secretarygeneral@brufa.com
Internet www.brufa.com

President/Chairperson Mr Haji Mohamad
Deli Bin Bakar
Manager/Secretary-General Mr Thomas Koh

BULGARIA

THE BULGARIAN ASSOCIATION FOR FREIGHT
FORWARDING, TRANSPORT AND LOGISTICS -NSBS-

Address 43, Shipchenski Prohod Blvd. Entr. B office B4
BG-1111 SOFIA

Phone +359-2-971 48 22
Fax +359-2-971 01 18
E-Mail office@nsbs.bg
Internet www.nsbs.bg

President/Chairperson Mr Boril Ivanov
Manager/Secretary-General Mrs Polixena Krastanova

BURUNDI

ASSOCIATION BURUNDAISE DES AGENCES EN
DOUANE ET TRANSITAIRES - ABADT -

Address Avenue du 18 Septembre, 1st Floor
Immeuble New Space
P.O. Box 7536
BI- BUJUMBURA

Phone +257-22-25 83 40
E-Mail abadtbd@gmail.com

President/Chairperson Mr Mathieu Bizimana
Manager/Secretary-General Mrs Claudine Gatasi

CAMBODIA

CAMBODIAN FREIGHT FORWARDERS ASSOCIATION
-CAMFFA-

Address #147, Street 51, Sangkat Beoung Rang
Khang Daun Penh
KH- PHNOM PENH

Phone +855-23-22 17 10
Fax +855-23-22 17 12
E-Mail secretary_general@camffa.org.kh
Internet www.camffa.org.kh

President/Chairperson Mr Sin Chanthy
Manager/Secretary-General Mr Lam Hay

CAMEROON

SYNDICAT NATIONAL DES AUXILIAIRES DE
TRANSPORTS ET DE TRANSIT – SYNAUTRATRA

Address Rue Boulevard de Republique
P.O. Box 3249
CM- DOUALA

Phone +237-33 43 42 25
Fax +237-33 43 94 70
E-Mail synautratra@yahoo.fr
Internet www.synautratra.org

President/Chairperson Mr Richard Mfeungwang
Manager/Secretary-General Mr Guy Siaga Leungue

CANADA

CANADIAN INTERNATIONAL FREIGHT FORWARDERS
ASSOCIATION, INC. -CIFFA-

Address 170 Attwell Dr., Suite #480
CA-M9W 5Z5 TORONTO, ONTARIO

Phone +1-416-234 51 00
Fax +1-416-234 51 52
E-Mail admin@ciffa.com
Internet www.ciffa.com

President/Chairperson Mr Jeff Cullen
Manager/Secretary-General Ms Ruth Snowden

CHILE

ASOCIACION LOGISTICA DE CHILE A.G. - ALOG CHILE

Address Puerto Madero No 9710, Office 18/19 A,
Pudahuel
CL- SANTIAGO

Phone +56-2-544 85 91
Fax +56-2-544 85 93
E-Mail alog@alog.cl
Internet www.alog.cl

President/Chairperson Mr Neil Taylor
Manager/Secretary-General Mrs Cynthia Perisic Ivandic

CHINACHINA INTERNATIONAL FREIGHT FORWARDERS
ASSOCIATION -CIFA-

Address 10th Floor, Minmetals Plaza, 15th bldg.,
4th block, Anhuili, Chaoyang Dist.
CN-100101 BEIJING

Phone +86-10-58 60 37 71
Fax +86-10-64 91 64 01
E-Mail wangsf@cifa.org.cn
Internet www.cifa.org.cn

President/Chairperson Mr Huxiang Zhao
Manager/Secretary-General Mr Xuede Liu

CHINESE TAIPEIINTERNATIONAL OCEAN FREIGHT FORWARDERS &
LOGISTICS ASSOCIATION, TAIWAN -IOFFLAT-

Address 7F, No. 90, Sec. 2, Chien Kuo North Road
TW-104 TAIPEI

Phone +886-2-25 07 03 66
Fax +886-2-25 03 84 40
E-Mail iofflat@iofflat.com.tw
Internet www.iofflat.com.tw

President/Chairperson Mr Michael Tai

CHINESE TAIPEI

TAIPEI AIRFREIGHT FORWARDERS & LOGISTICS ASSOCIATION OF TAIWAN -TAFLA-

Address Room 803, 8F-3, No. 343, Nan King East Rd.,
Sec. 5
TW-TAIPEI 105

Phone +886-2-27 60 19 70
Fax +886-2-27 64 02 95
E-Mail rexyang5612@yahoo.com
Internet www.tafa-r.org.tw

President/Chairperson Mr Peter Yang Shu-Ping
Manager/Secretary-General Mr Rex Yang

CHINESE TAIPEI

TAIPEI CUSTOMS BROKER'S ASSOCIATION -TCBA-

Address 8F-3, No. 343, Nan King East Rd., Sec. 5
TW-TAIPEI 105

Phone +886-2-27 60 19 70
Fax +886-2-27 64 02 95
E-Mail rexyang5612@yahoo.com
Internet www.tcba-roc.org

President/Chairperson Mr Wei, Ching Lei
Manager/Secretary-General Mr Rex Yang

CHINESE TAIPEI

TAIWAN INTERNATIONAL LOGISTICS & SUPPLY CHAIN ASSOCIATION -TILSCA-

Address 5F-8 No. 33, Section 2, Chien-Kou North Road
TW-10479 TAIPEI

Phone +886-2-25 00 05 11
Fax +886-2-25 15 63 72
E-Mail tilatwn@ms75.hinet.net
Internet www.tilagls.org.tw

President/Chairperson Mr Richard Yeh
Manager/Secretary-General Mr Christophe Cheyroux

COLOMBIA

FEDERACION COLOMBIANA DE AGENTES LOGISTICOS
EN COMERCIO INTERNACIONAL -FITAC-

Address Carrera 103 No. 25F-50 Oficina 106
CO- BOGOTA

Phone +57-1-413 50 82

Fax +57-1-413 91 28

E-Mail info@fitac.net

Internet www.fitac.net

President/Chairperson

Mr Miguel Espinosa

COSTA RICA

ASOCIACION COSTARRICENSE DE AGENCIAS DE
CARGA Y LOGISTICA INTERNACIONAL -ACACIA-

Address Del Cenada 100 Norte 150 Oeste
Barreal, Heredia
CR- SAN JOSE

Phone +506-24 30 56 90

Fax +506-24 30 54 22

E-Mail amunoz@acacia.co.cr

Internet www.acacia.co.cr

President/Chairperson

Mr Alejo Aguilar Barzuna

Manager/Secretary-General

Mr Rolando Quesada

CROATIA

CROATIAN CHAMBER OF ECONOMY INTERNATIONAL
FREIGHT FORWARDERS ASSOCIATION OF CROATIA

Address Rooseveltov trg 2
HR-10000 ZAGREB

Phone +385-1-456 15 55

Fax +385-1-456 15 40

E-Mail promet@hgk.hr

Internet www.hgk.hr

President/Chairperson

Mrs Bosiljka Horvat

Manager/Secretary-General

Mrs Ljubica Herceg

CYPRUS

CYPRUS CLEARING AND FORWARDING AGENTS
ASSOCIATION -CCFAA-

Address 339, Saint Andrew, Andrea Chambers Bldg.
Office No. 201
P.O. Box 53124
CY-3300 LIMASSOL

Phone +357-25-37 01 65
Fax +357-25-37 02 91
E-Mail chamber@ccci.org.cy
Internet www.ccci.org.cy

President/Chairperson Mr Thomas Savvides
Manager/Secretary-General Mr Iacovos Hadjivarnavas

CZECH REPUBLIC

ASSOCIATION OF FORWARDING AND LOGISTICS OF
THE CZECH REPUBLIC -SSL-

Address Hansa Trade Center, Ul. 1. pluku 8-10
CZ-18630 PRAGUE

Phone +420-2-24 89 13 03
Fax +420-2-24 89 13 03
E-Mail ssl@sslczech.cz
Internet www.sslczech.cz

President/Chairperson Mr Martin Drabek
Manager/Secretary-General Mr Jan Ekl

DENMARK

THE DANISH FREIGHT FORWARDERS ASSOCIATION
-DSF-

Address Borsen
DK-1217 COPENHAGEN

Phone +45-33 74 65 65
Fax +45-33 74 67 90
E-Mail info@dasp.dk
Internet www.dasp.dk

President/Chairperson Mr Joern Johansen
Manager/Secretary-General Mr Martin Aabak

DOMINICAN REPUBLIC

ASOCIACION DOMINICANA DE AGENTES DE CARGA
AEREA Y MARITIMA - ADACAM -

Address Tiradentes esq. Fantino Falco,
Plaza Naco, 2do. Nivel, Local 56
DO- SANTO DOMINGO

Phone +1-809-686 93 88
Fax +1-809-686 07 30
E-Mail info@adacam.org.do
Internet www.adacam.org.do

President/Chairperson Mr Tony Vasquez Carbuccia
Manager/Secretary-General Mr Orlando Yanez Santana

ECUADOR

ASOCIACION ECUATORIANA DE AGENCIAS DE CARGA
Y LOGISTICA INTERNACIONAL -ASEACI-

Address Pasaje Amazonas N51-31 y Rio Arajuno
(Oficinas Ecuador Cargo System), frente al Arribo
Internacional del Aeropuerto Mariscal Sucre
EC- QUITO

Phone +593-2-330 13 51
Fax +593-2-330 13 51
E-Mail dejecutivo@aseaci.com.ec
Internet www.aseaci.com.ec

President/Chairperson Mr Xavier Aguirre Molina

EGYPT

EGYPTIAN INTERNATIONAL FREIGHT FORWARDING
ASSOCIATION -EIFFA-

Address Behind 30 Patris Lomomba Str.- Al-Obour Tower
3rd floor – office No. 33 – Shalalat
EG- ALEXANDRIA

Phone +20-3-497 19 20
Fax +20-3-497 19 22
E-Mail info@eiffa.com
Internet www.eiffa.org

President/Chairperson Mr Medhat Hatim El Kady
Manager/Secretary-General Mr Khaled Sabry Abd El Aziz

EL SALVADOR

ASOCIACION SALVADORENA DE AGENCIAS DE CARGA
Y SERVICIOS CONEXOS DE EXPORTACION

Address Kilometro 9 1/2 Carretera a Comalapa Centro
Comercial Santorini Local A-1
SV- SAN MARCOS

Phone +503-2-220 05 94
Fax +503-2-220 05 94
E-Mail directora.de@asac.com.sv
Internet www.asac.com.sv

President/Chairperson Mr Lic. Salvador Guillermo
Monico Fortiz
Manager/Secretary-General Mrs Olaga Isabel
Pocasangre de Portillo

ESTONIA

ESTONIAN LOGISTICS & FREIGHT FORWARDING
ASSOCIATION - ELFA -

Address Peterburi Road 46 - 502
EE-11415 TALLINN

Phone +372-613 97 45
Fax +372-613 97 46
E-Mail elea@elea.ee
Internet www.elea.ee

President/Chairperson Mr Karli Lambot
Manager/Secretary-General Mrs Katre Kasepold

ETHIOPIA

ETHIOPIAN FREIGHT FORWARDERS AND SHIPPING
AGENTS ASSOCIATION - EFFSAA -

Address Bole Kifle Ketema Kebele 03 H. No. 2304
P.O. Box 576 Code 1250
ET- ADDIS ABABA

Phone +251-618-40 19
Fax +251-618-71 49
E-Mail effsaa@ethionet.et

President/Chairperson Mr Ato Mulugeta Assefa
Manager/Secretary-General Cdr. Tilahun Mulugeta

FINLAND

FINNISH FREIGHT FORWARDERS' ASSOCIATION –
SUOMEN HUOLINTALIIKKEIDEN LIITTO RY

Address Etelaeranta 10 (6th floor)
P.O.B. 62
FI-00130 HELSINKI

Phone +358-20-595 50 65
Fax +358-20-595 50 01
E-Mail office@huolintaliitto.fi
Internet www.huolintaliitto.fi

President/Chairperson Mr Goran Aberg
Manager/Secretary-General Mr Petri Laitinen

FRANCE

UNION DES ENTREPRISES DE TRANSPORT ET LOGIS-
TIQUE DE FRANCE -TLF-

Address Immeuble DIAPASON
218 Avenue Jean Jaures
FR-75934 PARIS CEDEX 19

Phone +33-1-53 68 40 40
Fax +33-1-53 68 40 99
E-Mail asandretto@e-tlf.com
Internet www.e-tlf.com

Vice President/Chairperson Mr Patrick Legal
President/Chairperson Mr Yves Fargues

GEORGIA

NATIONAL ASSOCIATION OF FREIGHT FORWARDERS
OF GEORGIA -AFG-

Address 12a, Alexander Kazbegi Ave.
GE-0160 TBILISI

Phone +995-32-294 08 27
Fax +995-32-294 08 27
E-Mail navte@access.sanet.ge
Internet www.afg-navte.ge

President/Chairperson Mr Vakhtang Inaishvili
Manager/Secretary-General Mr Zurab Shengelia

GERMANY

DEUTSCHER SPEDITIONS- UND LOGISTIKVERBAND
E.V. -DSLV-

Address Weberstrasse 77
P.O. Box 1360
DE-53003 BONN

Phone +49-228-9 14 40-0
Fax +49-228-9 14 40 99
E-Mail info@dslv.spediteure.de
Internet www.spediteure.de

President/Chairperson Mr Mathias Krage
Manager/Secretary-General Mr Frank Huster

GHANA

GHANA INSTITUTE OF FREIGHT FORWARDERS -GIFF-

Address P.O. Box CO-1960
GH- TEMA

Phone +233-22-20 58 10
Fax +233-22-21 69 30
E-Mail giff@ghanafreightforwarders.org
Internet www.ghanafreightforwarders.org

President/Chairperson Joseph Agbaga
Manager/Secretary-General Capt. William Amanhyia

GREECE

ASSOCIATION OF INTERNATIONAL FREIGHT
FORWARDERS & LOGISTICS ENTERPRISES OF
GREECE -IFFAG&L-

Address 137, Syngrou Avenue
GR-17121 ATHENS

Phone +30-210-931 79 41
Fax +30-210-931 79 40
E-Mail contact@synddel.gr
Internet www.synddel.gr

President/Chairperson Mr Vasileios Barmpagiannis
Manager/Secretary-General Mrs Elena Kapetanaki

GUATEMALA

ASOCIACION GUATEMALTECA DE AGENCIAS DE CARGA -AGAC-

Address 19 Calle 13-53 Zona 10
GT-01010 GUATEMALA

Phone +502-23 10 74 78

Fax +502-23 37 42 09

E-Mail gerenciageneral@gruporedisa.com

Manager/Secretary-General Mr Arturo Rodolfo Galindo

HONDURAS

ASOCIACION HONDURENA DE AGENCIAS DE CARGA Y LOGISTICA INTERNACIONAL -AHACI-

Address Barrio los Andes, 9 ave. 11 cll,
frente a Mediscan, Local No.8
HN- SAN PEDRO SULA

Phone +504-25 10 29 65

Fax +504-25 10 05 86

E-Mail oficinasap@ahaci.com

Internet www.ahaci.org

President/Chairperson Mr Rogelio Paz

Manager/Secretary-General Ms Julissa Hernandez

HONG KONG SAR

HONGKONG ASSOCIATION OF FREIGHT FORWARDING AND LOGISTICS LTD. -HAFFA-

Address 8/F., China Hong Kong Centre
122 - 126 Canton Road
Tsim Sha Tsui
HK- KOWLOON

Phone +852-27 96 31 21

Fax +852-27 96 37 19

E-Mail alice@haffa.com.hk

Internet www.haffa.com.hk

President/Chairperson

Ir Dr Hon Yan Paul Tsui

Manager/Secretary-General

Ms Alice Lui

HUNGARY

ASSOCIATION OF HUNGARIAN FORWARDING AND LOGISTIC SERVICE PROVIDERS (MAGYAR SZALLITMANYOZOI ES LOGISZTIKAI SZOLGALTATOK SZOVETSEGE)

Address Vaci ut 85
P.O. Box, 1554 Budapest
HU-1139 BUDAPEST

Phone +36-1-452 81 43
Fax +36-1-452 81 45
E-Mail info@szallitmanyozok.hu
Internet www.freightforwarders.hu

President/Chairperson Mr Tibor Iszak
Manager/Secretary-General Mr Laszlo Pechy

INDIA

FEDERATION OF FREIGHT FORWARDERS ASSOCIATIONS IN INDIA -FFFAI-

Address Office No. 311-313, 3rd Floor,
Mahinder Chambers, Opp.Dukes
Factory, W.T. Patil Marg, Chembur
IN-400 071 MUMBAI

Phone +91-22-67 10 74 95
Fax +91-22-67 10 75 00
E-Mail info@ffai.org
Internet www.ffai.org

President/Chairperson Mr Debashis Dutta
Manager/Secretary-General Mr Amit Kamat

INDIA

THE AIR CARGO AGENTS ASSOCIATION OF INDIA -ACAAI-

Address 28-B, Nariman Bhavan, Nariman Point
IN-400 021 MUMBAI

Phone +91-22-22 02 19 23
Fax +91-22-22 82 40 29
E-Mail headoffice@acaai.in
Internet www.acaai.in

President/Chairperson Mr S.L. Sharma
Manager/Secretary-General Mr Firdos F. Fanibanda

INDONESIA

INDONESIAN LOGISTICS AND FORWARDERS ASSOCIATION -ILFA-

Address Perkantoran Yos Sudarso Megah Blok A. No 8,
Jl. Yos Sudarso No. 01, Tanjung Priok
ID-14320 JAKARTA UTARA

Phone +62-21-43 91 22 83
Fax +62-21-43 91 22 85
E-Mail executive.director@infa.or.id
Internet www.infa.or.id

President/Chairperson Mr Iskandar Zulkarnain
Manager/Secretary-General Mr Theo Kumaat

IRAN, ISLAMIC REP. OF

INTERNATIONAL TRANSPORT COMPANIES ASSOCIATION OF IRAN -ITCA-

Address 96 Malayeripour Street
North Dr. Mofateh Ave.
IR-15756 TEHRAN

Phone +98-21-88 82 29 04
Fax +98-21-88 82 26 83
E-Mail ita_db@itair.ir
Internet www.itair.ir

President/Chairperson Mr Javad Semsarilar
Manager/Secretary-General Mr Mehdi Tive

IRELAND

IRISH INTERNATIONAL FREIGHT ASSOCIATION -IIFA-

Address Strand House , Strand St., Malahide, Co. Dublin
IE- DUBLIN

Phone +353-1-845 54 11
Fax +353-1-845 55 34
E-Mail iifa@eircom.net
Internet www.iifa.ie

President/Chairperson Mr John O'Hanrahan
Manager/Secretary-General Mr Colm Walsh

ISRAEL

THE ISRAELI FEDERATION OF FORWARDERS AND
CUSTOMS CLEARING AGENTS -IFFCCA-

Address 84, Hahashmonaim Street
P.O. Box 20027
IL-61200 TEL AVIV

Phone +972-3-563 10 19
Fax +972-3-561 90 27
E-Mail barrypintow@bezeqint.net
Internet www.chamber.org.il

President/Chairperson Mr Amir Shani
Manager/Secretary-General Mr Barry Pintow

ITALY

FEDERAZIONE NAZIONALE DELLE IMPRESE DI
SPEDIZIONI INTERNAZIONALI -FEDESPEDI-

Address Via Emilio Cornalia 19
IT-20124 MILANO

Phone +39-02-67 15 41
Fax +39-02-67 07 22 85
E-Mail fedespedi@fedespedi.it
Internet www.fedespedi.it

President/Chairperson Mr Piero Lazzeri
Manager/Secretary-General Mrs Piera Marini

JAPAN

JAPAN AIRCARGO FORWARDERS ASSOCIATION
-JAJFA-

Address Asteer Kayabacho-Bldg. 4F
6-1 Shinkawa 1-chrome
Chuo-ku
JP-TOKYO 104-0033

Phone +81-3-62 22 75 71
Fax +81-3-62 22 75 77
E-Mail honda@jafa.or.jp
Internet www.jafa.or.jp

President/Chairperson Mr Yasuhiro Yamashita,
Sen. Exec. Dir.
Manager/Secretary-General Mr Masakazu Honda

JAPAN

JAPAN FREIGHT FORWARDERS FEDERATION

-JFFF-

Address Yokohama Koun Kaikan First Floor, 279,
Yamashita-cho, Naka-ku
JP-231-0023 YOKOHAMA

Phone +81-45-671 98 25
Fax +81-45-671 98 30
E-Mail nihonkaika@jfff.gr.jp

President/Chairperson Mr Isao Kijima
Manager/Secretary-General Mr Masao Watanabe

JAPAN

JAPAN INTERNATIONAL FREIGHT FORWARDERS ASSOCIATION INC. -JIFFA-

Address Across Shinkawa Bldg.,
Annex 16-14, Shinkawa 1-Chrome
Chuo-ku
JP-TOKYO 104-0033

Phone +81-3-32 97 03 51
Fax +81-3-32 97 03 54
E-Mail m-nozawa@jiffa.or.jp
Internet www.jiffa.or.jp/en

President/Chairperson Mr Jiro Nakamura
Manager/Secretary-General Mr Masaharu Nozawa

JORDAN

JORDANIAN LOGISTICS ASSOCIATION

-JLA-

Address Shmesain ,yousef bin tashfeen St. ,Bldg .18
P.O. Box 941329
JO-11194 AMMAN

Phone +962-6-565 80 94
Fax +962-6-565 80 95
E-Mail info@jla.jo
Internet www.jla.jo

President/Chairperson Mr Nabil Khatib
Manager/Secretary-General Mr Kaftan Tarawneh

KAZAKHSTAN

ASSOCIATION OF NATIONAL FREIGHT FORWARDERS
OF THE REP. OF KAZAKHSTAN -KFFA-

Address 127, Furmanov Street, Office 206
KZ-050000 ALMATY

Phone +7-3272-61 01 38

Fax +7-3272-61 02 95

E-Mail info@kffanek.kz

Internet www.kffanek.kz

President/Chairperson Mr Nigmatzhan K. Issingarın

Manager/Secretary-General Mr Ilya P. Segal

KOREA, REPUBLIC OF

KOREA INTERNATIONAL FREIGHT FORWARDERS
ASSOCIATION -KIFFA-

Address 3rd Fl., Jokson Hyundai Bldg.
#80, Jokson-Dong, Chongro-Ku
KR-110-756 SEOUL

Phone +82-2-733 80 00

Fax +82-2-733 07 00

E-Mail kiffa@kiffa.or.kr

Internet www.kiffa.or.kr

President/Chairperson Mr Young-Nam Kim

Manager/Secretary-General Mr Mi Sung Cha

KYRGYZSTAN

KYRGYZ REPUBLIC FREIGHT FORWARDERS
ASSOCIATION -KRFFA-

Address Moskovskaya St. 187, No. 5
KG-720010 BISHKEK

Phone +996-312-35 30 30

Fax +996-612-90 06 28

E-Mail fofa@elcat.kg

Internet www.krffa.kg

President/Chairperson Mr Vladimir Nikonov

Manager/Secretary-General Mr Artyom Turkin

LATVIA

LATVIAN NATIONAL ASSOCIATION OF FREIGHT
FORWARDERS AND LOGISTICS -LAFF-

Address Ventspils 50
LV-1002 RIGA

Phone +371-676 031 02

Fax +371-676 013 19

E-Mail laff@laff.lv

Internet www.laff.lv

President/Chairperson

Mrs Aivars Gulbis

Manager/Secretary-General

Mr Vladimirs Zerebcovs

LEBANON

LEBANESE FORWARDERS SYNDICATE
-LFS-

Address Port Area, Port Str., Sehnaoui Bldg., 1st Flr.
P.O. Box 175-770
LB- BEIRUT

Phone +961-1-56 31 12

Fax +961-1-44 50 39

E-Mail lebforsy@cyberia.net.lb

Internet www.lfs-lb.org

President/Chairperson

Mr Georges Ghajar

Manager/Secretary-General

Mr Amer Kaissi

LITHUANIA

LITHUANIAN NATIONAL ASSOCIATION OF
FORWARDERS AND LOGISTICS – LINEKA

Address Naugarduko str. 102-403
LT-03160 VILNIUS
LITHUANIA

Phone +370-5-277 90 36

Fax +370-5-277 90 36

E-Mail info@lineka.lt

Internet www.lineka.lt

President/Chairperson

Mr Tautginas Sankaskas

Manager/Secretary-General

Mrs Monika Petkeviciute

MACEDONIA, FYRO

MACEDONIAN INTERNATIONAL FORWARDERS
ASSOCIATION -MIFA-

Address Dimitrie Cupovski 13
P.O. Box 324
MK-1000 SKOPJE

Phone +389-2-324 40 34
Fax +389-2-324 40 88
E-Mail president@mifa.org.mk
Internet www.mifa.org.mk

President/Chairperson Mr Djino Skrijelj
Manager/Secretary-General Ms Biljana Peeva-Gjurik

MALAYSIA

FEDERATION OF MALAYSIAN FREIGHT FORWARDERS
-FMFF-

Address c/o Wisma SFFLA
No. 23, Jalan Cemerlang
MY-42000 PORT KLANG, SELANGOR

Phone +60-3-31 67 14 11
Fax +60-3-31 67 52 43
E-Mail secretariat@fmff.net
Internet www.fmff.net

President/Chairperson Mr Alvin Seng Wah Chua

MAURITIUS

ASSOCIATION PROFESSIONNELLE DES TRANSITAIRES
ET ASSIMILES -APT-

Address c/o M.C.C.I.
3, Rue Royale
MU- PORT LOUIS

Phone +230-208 33 01
Fax +230-208 00 76
E-Mail apt@mcci.intnet.mu

President/Chairperson Mr Robert Hungley
Manager/Secretary-General Mr Gupta Gopaul

MEXICO

ASOCIACION MEXICANA DE AGENTES DE CARGA, A.C.
-AMACARGA-

Address Aduana del Aeropuerto Int'l. de la Cd. de Mexico,
Acceso Principal, Local Exterior 3, Zona Federal
MX-15620 MEXICO, D.F.

Phone +52-55-785 21 11
Fax +52-55-785 23 45
E-Mail info@amacarga.org.mx
Internet www.amacarga.org.mx

President/Chairperson Mr Rene Rojas

MOLDOVA, REP. OF

ASSOCIATION OF FORWARDERS AND CUSTOM
BROKERS OF THE REPUBLIC OF MOLDOVA
-AEM-TRANS-

Address Vlad-Tepes 3 str.
MD-2028 KISHINEV

Phone +373-22-73 84 66
Fax +373-22-72 95 27
E-Mail taran@mdl.net

President/Chairperson Mr Serghei Taran

MONGOLIA

MONGOLIAN NATIONAL FREIGHT FORWARDERS
ASSOCIATION -MNFFA-

Address Sukhbaatar duureg, 6th horoo, IT park, room 303
MN- ULAANBAATAR

Phone +976-91917443
Fax +976-11-322513
E-Mail contact@mnffa.mn
Internet www.mnffa.mn

Manager/Secretary-General Mrs Solongo Purevsuren

MONTENEGRO

THE CHAMBER OF ECONOMY OF MONTENEGRO-
ASSOCIATION OF FREIGHT FORWARDERS

Address Novaka Miloseva 29/II
P.O. Box 67
ME-81000 PODGORICA

Phone +382-20-23 05 45
Fax +382-20-23 04 93
E-Mail pkcg@pkcg.org
Internet www.pkcg.org

President/Chairperson Mr Velimir Mijuskovic
Manager/Secretary-General Mr Miljan Sestovic

MOROCCO

ASSOCIATION DES FREIGHT FORWARDERS DU
MAROC -AFFM-

Address Imam Center
Rue Arrachid Mohamed
3e Etage appt N° 9
MA-20000 CASABLANCA

Phone +212-22-44 88 18
Fax +212-22-44 96 10
E-Mail tahri@stcma.com

President/Chairperson Mr Rachid Tahri

MYANMAR

MYANMAR INTERNATIONAL FREIGHT FORWARDERS
ASSOCIATION -MIFFA-

Address No.35/87, Kyeemyin Daing Road (lower),
Alone T/S,
MM- YANGON

Phone +951-230 02 36
E-Mail miffaoffice@gmail.com

President/Chairperson Mr Aung Khin Myint

NETHERLANDS

FENEX – NETHERLANDS ASSOCIATION FOR
FORWARDING AND LOGISTICS

Address Waalhaven Z.z. 19, Port II
3e etage, Havennummer 2235
NL-3089 JH ROTTERDAM

Phone +31-10-402 03 98
Fax +31-10-452 73 67
E-Mail fenex@fenex.nl
Internet www.fenex.nl

President/Chairperson Mr Ruud Vat
Manager/Secretary-General Mrs Liesbeth Slappendel

NEW ZEALAND

CUSTOMS BROKERS & FREIGHT FORWARDERS FED.
OF NEW ZEALAND INC. -CBAFF-

Address P.O. Box 34-149, Birkenhead
NZ-1330 NORTH SHORE CITY

Phone +64-9-419 00 42
Fax +64-9-419 00 59
E-Mail admin@cbaфф.org.nz
Internet www.cbaфф.org.nz

President/Chairperson Mr Willie Van Heusden
Manager/Secretary-General Mrs Rosemarie Dawson

NICARAGUA

ASOCIACION NICARAGUENSE DE AGENCIAS DE
CARGA -ANAC-

Address Centro Periferico,
Gasolinera Esso Salvadorita 1/2
cuadra abajo, Modulo No. 1
NI- MANAGUA

Phone +505-251-42 75
Fax +505-251 42 75
E-Mail admon@anac.com.ni
Internet www.anac.com.ni

President/Chairperson Mr Lic. Alberto Sevilla Cruz
Manager/Secretary-General Mrs Olidia Ma. Ojeda Baca

NIGERIA

THE COUNCIL FOR THE REGULATION OF FREIGHT FORWARDING IN NIGERIA

Address Freight Forwarders House
No. 51 Khartoum Street, Wuse Zone 5,
P.O. Box 5663, Garki
NG- ABUJA

Phone +234-803 589 7868
Fax +234-9-6232 643
E-Mail mjukwe@crffn.gov.ng
Internet www.crffn.gov.ng

President/Chairperson Mr Aare Hakeem
Olanrewaju
Manager/Secretary-General Mr Mike Jukwe

NORWAY

NORWEGIAN LOGISTICS AND FREIGHT ASSOCIATION

Address Middelthuns gate 27
Postboks 5489 Majorstuen
NO-0305 OSLO

Phone +47-23 08 87 80
Fax +47-22 60 29 40
E-Mail nortrade@nortrade.com
Internet www.norway.com

President/Chairperson Mr Ole A. Hagen
Manager/Secretary-General Mr Tom Rune Nilsen

PAKISTAN

PAKISTAN INTERNATIONAL FREIGHT FORWARDERS ASSOCIATION -PIFFA-

Address 174-O, Block 2, P.E.C.H.S
PK-75400 KARACHI

Phone +92-21-34 32 26 71
Fax +92-21-34 32 26 70
E-Mail piffa@piffapk.com
Internet www.piffapk.com

President/Chairperson Mr Abdul Majeed Paracha
Manager/Secretary-General Mr Habibullah A. Latif

PARAGUAY

ASOCIACION DE TRANSITARIOS DEL PARAGUAY Y OPERADORES LOGISTICOS -ATOLPAR-

Address Estrella 692 c/OLeary
Edificio Lider IV, Piso 8
Oficina 81
PY-1749 ASUNCION

Phone +595-21-45 00 81
Fax +595-21-45 00 81
E-Mail atolpar@atolpar.org.py
Internet www.atolpar.org.py

President/Chairperson Mr Alejandro Molfesi
Manager/Secretary-General Mr Carlos Rolon

PHILIPPINES

FEDERATION OF FORWARDERS ASSOCIATIONS IN THE PHILIPPINES (INC.) -FEDFAP-

Address Room 225 Bldg. B Skyfreight Bldg.,
Ninoy Aquino Ave., Brgy. Sto. Niño
PH- PARANAQUE / METRO MANILA

Phone +63-2-853 05 49
Fax +63-2-853 17 45
E-Mail secretary_general@afpi.org.ph
Internet www.afpi.org.ph

President/Chairperson Mr Dexter Yu
Manager/Secretary-General Mr Jaime A. Roxas

POLAND

POLISH INTERNATIONAL FREIGHT FORWARDERS ASSOCIATION -PIFFA-

Address Swietojanska Str. No. 3/2
PL-81-368 GDYNIA

Phone +48-58-620 98 26
Fax +48-58-661 39 35
E-Mail pisil@pisil.pl
Internet www.pisil.pl

President/Chairperson Mr Marek Antoni Tarczynski
Manager/Secretary-General Mrs Elzbieta Soszynska

PORTUGAL

ASSOCIACAO DOS TRANSITARIOS DE PORTUGAL
-APAT-

Address Av. Duque de Avila 9-7
PT-1000-138 LISBOA

Phone +351-21-318 71 00

Fax +351-21-318 71 09

E-Mail apatlis@apat.pt

Internet www.apat.pt

President/Chairperson Mr Antonio Dias
Manager/Secretary-General Mr Rogerio Alves Vieira

QATAR

QATAR NATIONAL ASSOCIATION OF FREIGHT &
LOGISTICS -QAFL-

Address C/O Qatar Chamber of Commerce
P.O.Box 402
QA- DOHA

Phone +974-44-76 44 65

Fax +974-44-66 16 93

E-Mail adel@qafl.qa

Internet www.qafl.qa

President/Chairperson Eng. Ali Adulatif al Misned
Manager/Secretary-General Mr Adel Alhagar

ROMANIA

L'UNION DE SOCIETES D'EXPEDITIONS DE LA
ROUMANIE -USER-

Address 155, Calea Victoriei street
Bl.D1, Sc.8, Et.2, Biroul E25
RO-010073 BUCHAREST

Phone +40-21-312 04 61

Fax +40-21-312 06 54

E-Mail office@user.ro

Internet www.user.ro

President/Chairperson Mr Stefan D. Popa
Manager/Secretary-General Mr Valeriu Dascalu

RUSSIAN FEDERATION

FREIGHT FORWARDERS ASSOCIATION OF RUSSIAN
FEDERATION -FAR-

Address XII fl., 11, Garibaldi Street
RU-119313 MOSCOW

Phone +7-499-134 67 51

Fax +7-499-233 62 57

E-Mail far@aerf.ru

Internet www.far-aerf.ru

President/Chairperson Mr Valery Aliseychik

Manager/Secretary-General Mr Yury Sitkov

SAUDI ARABIA, KINGDOM OF

NATIONAL TRANSPORT COMMITTEE

-NTC-

Address (NTC) Dhabab St.,
Riyadh Council Chamber of Commerce
P.O. Box 16683
SA-11474 RIYADH

Phone +966-1-218 22 22

Fax +966-1-218 21 11

E-Mail mo@fourwinds-ksa.com

President/Chairperson Mr Mohammed A. Al-Mani

Manager/Secretary-General H.E. Abdulaziz Arrukban

SERBIA

SERBIAN CHAMBER OF COMMERCE (SCC) – ASSOCIATION
FOR TRANSPORT AND TELECOMMUNICATIONS

Address Resavska street 13-15
CS-11001 BELGRADE

Phone +381-11-323 04 67

Fax +381-11-323 90 09

E-Mail kabinet@pks.rs

Internet www.pks.rs

President/Chairperson Mr Zeljko Sertic

Manager/Secretary-General Mrs Milica Dubljevic

SINGAPORE

SINGAPORE LOGISTICS ASSOCIATION

-SLA-

Address 2 Bukit Merah Central #04-02
SPRING Singapore Building
SG-159835 SINGAPORE

Phone +65-64 99 97 99
Fax +65-64 99 97 88
E-Mail slamail@sla.org.sg
Internet www.sla.org.sg

President/Chairperson Mr Keng Liang Quek
Manager/Secretary-General Ms Ng Soo Hwa

SINGAPORE

THE SINGAPORE AIRCARGO AGENTS ASSOCIATION

-SAAA-

Address #06-02 Cargo Agents Building C,
Changi Airfreight Centre, 115 Airport Cargo Road
SG-819466 SINGAPORE

Phone +65-6545 46 20
Fax +65-6542 68 20
E-Mail saaasin@saaa.org.sg
Internet www.saaa.org.sg

President/Chairperson Mr Steven Lee
Manager/Secretary-General Ms Grace Tan

SLOVAKIA

ASSOCIATION OF LOGISTICS AND FREIGHT

FORWARDING OF THE SLOVAK REPUBLIC -ZLZ SR-

Address Racianska 66
SK-831 02 BRATISLAVA 33

Phone +421-2-52 49 17 64
Fax +421-2-52 49 17 64
E-Mail zlz@zlj.sk
Internet www.zlj.sk

President/Chairperson Mr Frantisek Komora
Manager/Secretary-General Mrs Katarina Hindrova

SLOVENIA

CHAMBER OF COMMERCE AND INDUSTRY OF
SLOVENIA TRANSPORT ASSOCIATION

Address Dimiceva 9
SI-1504 LJUBLJANA

Phone +386-1-589 82 31
Fax +386-1-589 82 00
E-Mail robert.sever@gzs.si
Internet www.gzs.si

President/Chairperson Mr Janko Pirkovic
Manager/Secretary-General Mr Robert Sever

SOUTH AFRICA

THE SOUTH AFRICAN ASSOCIATION OF FREIGHT
FORWARDERS -SAAFF-

Address 12 Skeen Boulevard
P.O. Box 2510
ZA- BEDFORDVIEW 2008

Phone +27-11-455 17 26
Fax +27-11-455 17 09
E-Mail saaff@saaff.org.za
Internet www.saaff.org.za

President/Chairperson Mr Basil Pietersen
Manager/Secretary-General Mr David Andrew Logan

SPAIN

FEDERACION ESPANOLA DE TRANSITARIOS,
EXPEDIDORES INTERNACIONALES Y ASIMILADOS
-FETEIA-

Address Via Laietana, 32-34 - 4
ES-08003 BARCELONA

Phone +34-93-268 94 30
Fax +34-93-319 20 80
E-Mail feteia@feteia.org
Internet www.feteia.org

President/Chairperson Mr Enric Tico Buxados
Manager/Secretary-General Mr Manuel M. Vicens Matas

SRI LANKA

SRI LANKA FREIGHT FORWARDERS' ASSOCIATION
-SLFFA-

Address No. 37D, Torrington Avenue
LK-07 COLOMBO

Phone +941-1-494 30 31
Fax +941-1-250 75 77
E-Mail Secretary.General@slffa.com
Internet www.slffa.com

President/Chairperson Mr Dushmantha
Karannagoda
Manager/Secretary-General Mrs Sushani Wijayatilake

SUDAN

NATIONAL ASSOCIATION OF FREIGHT FORWARDERS
SUDAN -NAFFS-

Address Sudan Shipping Line Building
Mak Nimer st
P.O. Box 1731
SD- KHARTOUM

Phone +249-1-83 79 59 14
Fax +249-1-83 78 01 31
E-Mail adilalhussien@gmail.com

President/Chairperson Dr. Mustafa Omer Nawari

SWEDEN

SWEDISH INTERNATIONAL FREIGHT ASSOCIATION
-SIFA-

Address Storgatan 19
P.O. Box 5384
SE-10249 STOCKHOLM

Phone +46-8-442 43 80
Fax +46-8-84 43 00
E-Mail tommy.pilarp@transportgruppen.se
Internet www.swedfreight.se

President/Chairperson Mr Goran Arkler
Manager/Secretary-General Mr Tommy Pilarp

SWITZERLAND

SPEDLOGSWISS VERBAND SCHWEIZERISCHER
SPEDITIONS- UND LOGISTIKUNTERNEHMEN

Address Elisabethenstrasse 44
P.O. Box
CH-4002 BASLE

Phone +41-61-205 98 00
Fax +41-61-205 98 01
E-Mail office@spedlogswiss.com
Internet www.spedlogswiss.com

President/Chairperson Mr Thomas de Courten
Manager/Secretary-General Mr Thomas Schwarzenbach

SYRIAN ARAB REPUBLIC

SYRIAN INTERNATIONAL FREIGHT FORWARDING
ASSOCIATION -SIFFA-

Address Marjeh Square, Damascus Tower,
7th Floor, Suite No. 12
P.O. Box 34566
SY- DAMASCUS

Phone +963-11-231 45 94
Fax +963-11-231 46 29
E-Mail info@siffa.org.sy
Internet www.siffa.org.sy

President/Chairperson Mr Fouad Al Assi
Manager/Secretary-General Mr Marai Alhussain

TANZANIA, UNITED REP. OF

TANZANIA FREIGHT FORWARDERS ASSOCIATION
-TAFFA-

Address House No. 31
Behind Railway Club (City Garden)
P.O. Box 7900
TZ- DAR ES SALAAM

Phone +255-22-212 30 74
Fax +255-22-212 30 74
E-Mail taffaho@yahoo.com

President/Chairperson Mr Stephen Joseph
Ngatunga

THAILAND

THAI INTERNATIONAL FREIGHT FORWARDERS
ASSOCIATION -TIFFA-

Address 3388/78, 22nd Floor, Sirinrat Building,
Rama 4 Road, Klongton, Klongtoey
TH-10110 BANGKOK

Phone +66-2-671 46 64

Fax +66-2-671 55 44

E-Mail tiffa@anet.net.th

Internet www.tiffathai.org

President/Chairperson Mr Suwit Ratanachinda
Manager/Secretary-General Mr Somchai Banluesanao

TURKEY

INTERNATIONAL TRANSPORTERS ASSOCIATION
-U.N.D.-

Address Nispetiye Caddesi
Seheryildizi Sokak, No. 10, Etiler
TR-80630 ISTANBUL

Phone +90-212-359 26 00

Fax +90-212-359 26 26

E-Mail info@und.org.tr

Internet www.und.org.tr

President/Chairperson Mr Cetin Nuhoglu
Manager/Secretary-General Mr Fatih Sener

TURKEY

ULUSLARARASI TASIMACILIK VE LOJISTIK HIZMET
URETENLERI DERNEGI -UTIKAD -

Address Senlikkoy Mah. Saci Sok. No. 4/F
TR-FLORYA-ISTANBUL

Phone +90-212-663 62 61

Fax +90-212-663 62 72

E-Mail info@utikad.org.tr

Internet www.utikad.org.tr

President/Chairperson Mr Turgut Erkeskin
Manager/Secretary-General Mr Cavit Ugur

UGANDA

UGANDA FREIGHT FORWARDERS' ASSOCIATION
-UFFA-

Address Kanjokya House Second Floor, Suite 11
Plot 90 + 92 Kanjokya St, Kyamwokya
P.O. Box 28904
UG- KAMPALA

Phone +256-772-58 94 33
E-Mail uffainfo@gmail.com
Internet www.ugandafreightforwarders.net

President/Chairperson Mrs Merina Sebuya
Manager/Secretary-General Ms Justine Tindyebwa

UKRAINE

UKRZOVNISHTRANS – ASSOCIATION OF TRANSPORT
FORWARDING AND LOGISTICS ORGANIZATIONS OF
UKRAINE

Address of 301, 4/6-A, P. Lumumby str.
UA-01042 KIEV

Phone +380-44-537 23 79
Fax +380-44-206 05 09
E-Mail 1uzt@sitel.com.ua
Internet www.uzt.kiev.ua

President/Chairperson Mr Oleg Platonov
Manager/Secretary-General Mr Yevgen P. Novikov

UKRAINE

ASSOCIATION OF INTERNATIONAL FREIGHT
FORWARDERS OF UKRAINE -AIFFU-

Address 112-B Saksahanskoho Str. Apt. 20
UA-01032 KIEV

Phone +380-44-235 40 21
Fax +380-44-235 58 40
E-Mail info@ameu.org.ua
Internet www.ameu.org.ua

President/Chairperson Mr Devi Gubenko
Manager/Secretary-General Mr Yuri N. Prykhodko

UNITED ARAB EMIRATES

**NATIONAL ASSOCIATION OF FREIGHT AND LOGISTICS
-NAFL-**

Address Sheikh Ahmed Bin Juma Al Maktoum Bldg.
Show Room Nbr. 2, Sheikh Zayed Road
P.O. Box 60944
AE- DUBAI

Phone +971-4-343 11 12
Fax +971-4-343 11 05
E-Mail nafl@eim.ae
Internet www.nafl.ae

President/Chairperson Mr David Phillips
Manager/Secretary-General Mrs Nadia Abdul Aziz

UNITED KINGDOM

**BRITISH INTERNATIONAL FREIGHT ASSOCIATION
-BIFA-**

Address Redfern House, Browells Lane
GB-TW13 7EP FELTHAM, MIDDLESEX

Phone +44-208-844 22 66
Fax +44-208-890 55 46
E-Mail bifa@bifa.org
Internet www.bifa.org

President/Chairperson Sir Peter Bottomley
Manager/Secretary-General Mr Peter K Quantrill

UNITED STATES

**TRANSPORTATION INTERMEDIARIES ASSOCIATION
-TIA-**

Address 1625 Prince Street, Suite 200
US-22314 ALEXANDRIA, VA

Phone +1-703-299 57 00
Fax +1-703-837 01 23
E-Mail info@tianet.org
Internet www.tianet.org

President/Chairperson Mr Alec A. Gizzi
Manager/Secretary-General Mr Robert A. Voltmann

URUGUAY

ASOCIACION URUGUAYA DE AGENTES DE CARGA
-AUDACA-

Address Zabala 1379 Of 405
UY-11100 MONTEVIDEO

Phone +598-916 32 81
Fax +598-916 32 81
E-Mail audaca@netgate.com.uy
Internet www.audaca.com.uy

President/Chairperson Mr Rodolfo Faccini
Manager/Secretary-General Mr Rodrigo Vazquez

UZBEKISTAN

UZBEK INTERNATIONAL FORWARDERS ASSOCIATION
-UIFA-

Address 88a, Mustaqillik St.,
UZ-100000 TASHKENT

Phone +998-71-140 51 07
Fax +998-71-140 51 06
E-Mail uifa@trans.com.uz
Internet www.uifa.uz

President/Chairperson Mr Khokim S. Matchanov
Manager/Secretary-General Mr Davronbek Khamraev

VIETNAM

VIETNAM FREIGHT FORWARDERS ASSOCIATION
-VIFFAS-

Address 5th Fl. No. 3 Nguyen Tat Thanh Str, Ward 12, Dist. 4
VN- HO CHI MINH

Phone +84-8-39 43 30 45
Fax +84-8-39 43 26 58
E-Mail vla-hcm1@vla.com.vn
Internet www.vla.info.vn

President/Chairperson Mr Do Xuan Quang
Manager/Secretary-General Mr Tran Huy Hien

ZAMBIA

ZAMBIA CUSTOMS & FORWARDING AGENTS
ASSOCIATION -ZCFAA-

Address Plot 3138 Buyantashi Road
P.O. Box 31620
ZM- LUSAKA

Phone +260-1-24 18 51
Fax +260-1-24 76 22
E-Mail valerie@ccfzambia.com

President/Chairperson Ms Valerie Sesia
Manager/Secretary-General Mr Mike G. Colinese

ZIMBABWE

THE SHIPPING AND FORWARDING AGENTS
ASSOCIATION OF ZIMBABWE -SFAAZ-

Address 2nd Floor, South Wing
Construction House
110 Leopold Takawira St
ZW- HARARE

Phone +263-4-76 26 17
Fax +263-4-75 97 92
E-Mail joseph.musariri@yahoo.com
Internet www.sfaaz.org

President/Chairperson Mr Felix Nyaruwanga
Manager/Secretary-General Mr Joseph Musariri

Archives:

- Past Presidents
- Past Congresses

Past Presidents

- **1926 - 1934** Paul Lehmann Denmark
- **1935 - 1947** Charles de Lausnay Belgium
- **1947 - 1949** C. B. Ingwersen Denmark
- **1949 - 1954** Maurice de Brousse France
- **1955 - 1959** Léon Verhulst Belgium
- **1959 - 1963** Willy Max Rademacher Germany
- **1963 - 1967** Henrik Lehmann Denmark
- **1967 - 1971** Derek I. Heys United Kingdom
- **1971 - 1975** Jacques Dervieu France
- **1975 - 1979** Carl Wilhelm Kjellberg Sweden
- **1979 - 1981** György Antal Hungary
- **1981 - 1983** Rudolf H. Hoogewerff Netherlands
- **1983 - 1985** Arvind N. Parikh India
- **1985 - 1987** Bernhardt Bünck Germany
- **1987 - 1989** Jiri Kadanik Czech Republic
- **1989 - 1991** Curt Stjernlöf Sweden
- **1991 - 1993** Tan Kay Hock Singapore
- **1993 - 1995** Gaston de Petter Belgium
- **1995 - 1997** Brian J. Kelleher United Kingdom
- **1997 - 1999** Abdelmalek Dahmani Tunisia
- **1999 - 2001** Christopher J. Gillespie Canada
- **2001 - 2003** Aldo Da Ros Italy
- **2003 - 2005** Issa Baluch U.A.E
- **2005 - 2007** Manfred F. Boes Germany
- **2007 - 2009** William M. Gottlieb Canada
- **2009 - 2011** Jean-Claude Delen Belgium
- **2011 - 2013** Stanley H.H. Lim Singapore

Past Congresses

Year	Venue	Year	Venue
1926	Vienna/Austria	1989	Sofia/Bulgaria
1927	Bern/Switzerland	1990	Glasgow/UK
1930	Antwerp/Belgium	1991	Singapore
1933	Budapest /Hungary	1992	Florence/Italy
1935	Brussels/Belgium	1993	Montreal/Canada
1937	Paris/France	1994	Hamburg/Germany
1949	Paris/France	1995	Seoul/South Korea
1951	Bad Gastein/Germany	1996	Caracas/Venezuela
1953	Hamburg/Germany	1997	Vienna/Austria
1955	Antwerp/Belgium	1998	Sydney/Australia
1957	Amsterdam/Netherlands	1999	Dubai/UAE
1959	Paris/France	2000	Rotterdam/Netherlands
1961	Vienna/Austria	2001	Cancun/Mexico
1963	Lucerne/Switzerland	2002	Istanbul/Turkey
1965	Copenhagen/Denmark	2003	Bali/Indonesia
1967	Opatjia/Croatia	2004	Sun City/South Africa
1969	New York/USA	2005	Moscow/Russia
1971	Trieste/Italy	2006	Shanghai/China
1973	Cannes/France	2007	Dubai/UAE
1975	Rotterdam/Netherlands	2008	Vancouver/Canada
1977	Los Angeles/USA	2009	Geneva/Switzerland
1979	Moscow/Russia	2010	Bangkok/Thailand
1981	Dublin/Ireland	2011	Cairo/Egypt
1983	Lisbon/Portugal	2012	Los Angeles/USA
1985	Vienna/Austria	2013	Singapore
1987	Antwerp/Belgium		



International Federation of Freight Forwarders Association

Schaffhauserstrasse 104, P.O. Box,
CH-8152 Glattbrugg, Switzerland

Tel. +41 (0) 43 211 65 00 Fax +41 (0) 43 211 65 65

E-mail: info@fiata.com